

**Blackburn Community Association**  
**Meeting Minutes**  
**February 19, 2026 7:30 PM**

1. Call to order at 7:33pm
2. Approval of Agenda
3. Minutes from previous meetings
  - Motion to approve the January 15, 2026 minutes by Lisa Margeson. Seconded by Jeff Miller. Carried.
4. Financial Update (Lisa Margeson)
  - Despite the CRA Auditor walking Lisa Margeson through the information needed to file online for 2023, it was denied as it did not match the filing period of the BCA account. It was semi-annually and is now annually. However, the first semi annual period of 2023 had already been filed and approved. The auditor recommended filling in the form for the second half of 2023 with the figures she had determined. The system denied this file. Lisa has written a letter to CRA that requests them to delete the return of the first half of 2023, and replace it with the attached returns for the whole year of 2023.
  - This may be the last step in regards to the request for ruling that began in March 2025. It appears that BCA will not have to return the \$19K in GST rebates we received last year.
  - From now on, the GST rebates will be relatively small due to the impact from the "sales" of these "commercial activities": Hall rentals, BANAR advertising, FunFair Concert and Beer Tent.
5. AGM Presentation (Lynn Lefevre)
  - A review of the presentation was conducted and suggested changes were applied.
6. Serenity Renewal for Families
  - While the goal of the program was clear, the board still had questions that will need to be answered at the next meeting.
7. FunFair Bytown 200 Civic Events Fund (Steve Vesely)
  - Permission was given for the FunFair Chair to work with the BCA Vice-President to submit an application for this grant.
8. Proposed Grant Form and Process (Satinder Sahota)
  - Robert Long motioned that the board approve the grant application as presented and modified during the meeting. Seconded by Satinder Sahota. Carried.
  - Satinder will provide a final version to the board and Lynn will work with Kyle to post it on the website and ensure it is accessible.

- There will need to be a future discussion on governance documentation so that new boards do not forget past lessons learned.

#### 9. Activity Updates (Don Kelly)

- **First Aid Training** - There were insufficient requests to conduct a First Aid Course in March. An attempt for another course will be made for late June.
- **Children Bike Rodeo** - The annual Children Bike Rodeo is planned for May 23. Some details are still pending but the event is expected to be held in the Lois Kemp arena to avoid weather factors that have affected this event for the past two years.
- **Ottawa Police & Community Consultations** - On February 3 (French) and February 5 (English) the BCA (Safety) attended Community Consultations conducted by the Ottawa Police Service (OPS) (District East) on the revitalized approach to Community Policing planned for introduction in 2027. Under this plan the OPS will be organized into four local districts—West, Central, South, and East—with dedicated teams focused on relationships, responsiveness, and collaboration close to where people live and work. The aim of this new model is to shift to a service-wide community policing approach. This includes the police and its communities working together to help mitigate and prevent shared social and justice issues by supporting people, families, and neighbourhoods so they can thrive.

The consultations were designed to learn how the police and communities could work together in the areas of upstream crime prevention, risk intervention, incident response, and what neighbourhood policing should look like in the communities. There was a plethora of discussions on the growing impact of police resourcing on responding to neighbourhood concerns, the importance of strengthening relationships between the community, the youth and police, the unique challenges faced by newcomers, and the need for effective communication between the police and the communities. A full report on these consultations is expected in the spring.

#### 10. Seniors Action Committee (Shirley Sheppard)

- February Breakfast at Halibut House was attended by 33 seniors and \$81.40 in cash plus food items were collected for the Life Centre Food Bank
- Upcoming Events:
  - February 27 at noon Lunch at Portugalos
  - March 4 at 9:00 Seniors Breakfast at Halibut House
  - March 20 at noon Blackburn Arms lunch and trivia event with prizes
  - Walk & Talk Events The walks have been suspended until further notice (likely in March).
- Special thanks once again to Nina and Lynn for their ongoing support to our senior activities.

## 11. New Business

- Robert Long and Steve Vesely will join Lynn Lefevre at the Eco Action Orleans Social on March 19.
- BANAR copies at Metro are depleted within a couple of days. We have not done a review of BANAR distribution for a long time and there are only 4 apartment buildings that currently receive BANAR deliveries to their lobbies. Jaclyn O'Shaughnessy will contact the new building managers to determine if they would accept BANAR deliveries and she will work out the printing increased cost for presentation at a future board meeting. As an interim measure, she will work with Lynn Lefevre, Metro and the Library on a small poster with a QR code that will open a web browser to the latest version of the BANAR.

## 12. Adjournment at 9:40pm (AGM March 12, 2026 & Next Board meeting April 16, 2026)

## Attendees

Jeff Miller  
Lisa Margeson  
Lynn Lefevre  
Barbara Whittaker  
Camille-Emmanuelle Purchase  
David Purchase  
Don Kelly  
Kyle Humphrey  
Miriam Hampson  
Nina Ryan  
Robert Long  
Satinder Sahota  
Shirley Sheppard  
Jaclyn O'Shaughnessy  
Steve Vesely  
Tammy Bedard  
Jaclyn O'Shaughnessy  
Sharon Kes

# BCA Board 2025-2026

## Executive

President	Jeff Miller	<a href="mailto:president@blackburnhamlet.ca">president@blackburnhamlet.ca</a>
Vice President	Brent Lawrie	<a href="mailto:vp@blackburnhamlet.ca">vp@blackburnhamlet.ca</a>
Secretary	Lynn Lefevre	<a href="mailto:secretary@blackburnhamlet.ca">secretary@blackburnhamlet.ca</a>
Treasurer	Lisa Margeson	<a href="mailto:treasurer@blackburnhamlet.ca">treasurer@blackburnhamlet.ca</a>

## Director Portfolios

Accessibility and Transit	Kyle Humphrey	<a href="mailto:kyle@blackburnhamlet.ca">kyle@blackburnhamlet.ca</a>
Beautification	Miriam Hampson	<a href="mailto:beautification@blackburnhamlet.ca">beautification@blackburnhamlet.ca</a>
Communications	Nina Ryan	<a href="mailto:communications@blackburnhamlet.ca">communications@blackburnhamlet.ca</a>
Community Relations	David Purchase	<a href="mailto:david@blackburnhamlet.ca">david@blackburnhamlet.ca</a>
Community Safety	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Environment	Camille-Emmanuelle Purchase	<a href="mailto:enviro@blackburnhamlet.ca">enviro@blackburnhamlet.ca</a>
E-Newsletter	Lynn Lefevre	<a href="mailto:newsletter@blackburnhamlet.ca">newsletter@blackburnhamlet.ca</a>
Facilities and Operations	Brent Lawrie	<a href="mailto:vp@blackburnhamlet.ca">vp@blackburnhamlet.ca</a>
Membership	Barbara Whittaker	<a href="mailto:membership@blackburnhamlet.ca">membership@blackburnhamlet.ca</a>
Parks	Brent Lawrie	<a href="mailto:parks@blackburnhamlet.ca">parks@blackburnhamlet.ca</a>
Seniors	Shirley Sheppard	<a href="mailto:seniors@blackburnhamlet.ca">seniors@blackburnhamlet.ca</a>
Social Media	Satinder Sahota	<a href="mailto:satinder@blackburnhamlet.ca">satinder@blackburnhamlet.ca</a>
Transportation	Robert Long	<a href="mailto:transportation@blackburnhamlet.ca">transportation@blackburnhamlet.ca</a>
Youth	Mélanie Mathieu	<a href="mailto:youth@blackburnhamlet.ca">youth@blackburnhamlet.ca</a>

## Committee Chairs

BANAR	Jaclyn O'Shaughnessy	<a href="mailto:banar@blackburnhamlet.ca">banar@blackburnhamlet.ca</a>
Community Hall	Tammy Bedard	<a href="mailto:hall@blackburnhamlet.ca">hall@blackburnhamlet.ca</a>
Rinks	Mark Lister	<a href="mailto:rinks@blackburnhamlet.ca">rinks@blackburnhamlet.ca</a>
Website	Steve Vesely Lynn Lefevre (Content)	<a href="mailto:webmaster@blackburnhamlet.ca">webmaster@blackburnhamlet.ca</a> <a href="mailto:webadmin@blackburnhamlet.ca">webadmin@blackburnhamlet.ca</a>

## Events

Bike Rodeo	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Cancer Chase	David Purchase	<a href="mailto:cancerchase@blackburnhamlet.ca">cancerchase@blackburnhamlet.ca</a>
Christmas Market	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Community Closet	Camille-Emmanuelle Purchase	<a href="mailto:enviro@blackburnhamlet.ca">enviro@blackburnhamlet.ca</a>
Discovery Café	Barbara Whittaker	<a href="mailto:barbara@blackburnhamlet.ca">barbara@blackburnhamlet.ca</a>
Fun Fair	Steve Vesely	<a href="mailto:funfairchair@gmail.com">funfairchair@gmail.com</a>
Garage Sale	Lynn Lefevre	<a href="mailto:enviro@blackburnhamlet.ca">enviro@blackburnhamlet.ca</a>
Garden Tour	Cynthia Hoisak	<a href="mailto:gardentour@blackburnhamlet.ca">gardentour@blackburnhamlet.ca</a>
Hockey Day	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Santa's Pancake Breakfast	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Spring Cleanup	Camille-Emmanuelle Purchase	<a href="mailto:cleanup@blackburnhamlet.ca">cleanup@blackburnhamlet.ca</a>
Volunteer Appreciation	Don Kelly & Brent Lawrie	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>