

# Blackburn Community Association

## Meeting Agenda

### February 15, 2024 7:30 pm

1. Call to order (Start Recording)
2. Approval of Agenda
3. Minutes from previous meetings
  - Motion to approve the minutes from January 18, 2023 by Brent Lawrie. Seconded by Barbara Whittaker. Carried.
4. Sustainable Eastern Ontario diagnostic report and climate action proposal for Blackburn Hamlet (Paul Johanis, Ked Neptune and Tephnie Beau de Rochars)
  - Mission is to create a more sustainable and resilient community by bringing together diverse voices and expertise. They are dedicated to connecting sustainability groups fostering collaboration, building administrative and operational capacity and celebrating success across Eastern Ontario and Western Quebec.
  - On January 19, 2024, the Collaborative Action Plan for francophone community awareness and engagement in the sustainability sector was officially launched.
  - An environmental neighbourhood diagnosis was conducted, which allowed them to identify key issues and propose active plans for community awareness and advocacy.
  - The object is to engage the community to have a more resilient and sustainable neighbourhoods.
  - One of the main issues in Blackburn Hamlet is low home efficiency due to the age of the housing, which is a leading cause of pollution in the neighbourhood.
  - Another challenge is the relatively low population density, which limits the quantity and quality of public transportation services, leading to pollution from a car dependant community.
  - The next phase will bring together organizations to work with residents on collective improvements.
  - They are also looking for representation from BCA to participate in quarterly meetings.
5. Quilting Queens Grant request.
  - Vote postponed to the April 18 board meeting.
6. BCA 2024 AGM (Lynn Lefevre)
  - Format and Pre/post AGM social activity
    - Water, juice, decaf coffee and deserts work best.
    - Brent Lawrie to help with setup, including the sound system and wireless microphone.
    - Satinder Sahota will help with voter registration.
    - Jenny Lawrence, Robert Bellizzi, Don Kelly and Barbara Whittaker will also help as needed.
    - Details will be worked out with a subset of the board over the next two weeks.

- Directors will present summaries of their activities. Mark to provide updates for Directors who cannot attend.
- Don Kelly will have photo displays of his events with details on participation.
- Agenda
  - Vote to approve the 2023 AGM minutes
  - Vote on changes to our Articles of Incorporation
  - Vote to approve the 2023 financial statements
  - Presentation of the 2024 budget
  - Director summary reports on our 2023 activities
  - Meeting adjournment and dissolution of the Board.
  - Executive and Elections
- Printing
  - Lynn to provide printed copies of the agenda.
  - Printouts of 2023 financial statements and 2024 budget to be discussed offline.
- Costs to fall under volunteer hospitality (max \$1000).
- Announcements will be needed on Social Media and the Newsletter regarding the vacant President and BANAR positions.
- The 2023 financial statements are now being reviewed and results should be ready by the end of month.

#### 7. Event Updates (Don Kelly)

- Emergency Preparedness Plan February 26, 2024
  - Police, fire office of emergency mgmt. Aspira, Just Food.
  - The event start time is now 6:30pm Setup starts at 6pm.
- Hockey and Skate Day at Norman Johnston Rink February 18, 2024
  - Ice will be good for the event. The main rink will host hockey and the puddle rink will be used for skating.
  - The Metro manager will be providing food even though store is closed.
- Volunteer Appreciation Day May 25, 2024
  - The Just Food Pavilion and Barn have been reserved.
  - Planning underway for food options.
  - Mike Murphy's band will be playing.
- Don Kelly retrieved the minor hockey plaques before J&S closed. The City will install a display case in the Arena to host a Blackburn Hockey History showcase.

#### 8. Seniors (Barbara Whittaker)

- Blackburn Seniors Breakfast Get-togethers
  - February 7, 2024 (22 in attendance)
  - March 6, 2024 will be first anniversary of the breakfasts.
- Seniors Walk-and-talk outings
  - New series of walks for winter: February 14, with new time and departure location: 1 pm, end of Tauvette Street, where Greenbelt Pathway E begins. 7 people attended.
  - Coming walks: February 28, March 13 and 27, 2024
- Seniors Winter Social on Saturday, March 16, 2024: Potluck and Games afternoon
  - Community Hall, 11:30 am to 3:30 pm
  - Event organization underway.

- Seniors Summer Social on Saturday June 22, 2024: Potluck and Around the World in 80 minutes.
- Seniors Survey Results
  - From November 17 to December 8, 2023, the BCA Seniors Action Committee ran a survey of Blackburn Seniors to seek their input on activities and to find out what sources they used to get their information.
  - A hardcopy version of the survey was published in the BANAR and copies were made available at Metro and the Ottawa Public Library (OPL). Links to the online Google Forms survey were made available on the BCA website, in the December BCA e-newsletter, and on the BCA Facebook page. Fifty online responses were received and 24 paper surveys were completed (2 at Metro, 22 at OPL).
  - Info sources: 64 of the 74 respondents cited the BANAR as one of their main info sources. The website, Facebook page, e-newsletter, signage and word-of-mouth were also popular choices. One person questioned why there are two Facebook pages for BCA (page and group).
  - Interestingly, many of made suggestions for activities which are now or will be offered by BCA, the City of Ottawa, or OPL here in the Hamlet. This means that the promotions we are doing are not reaching them
    - To help get the info out about some of these activities, we have further enhanced the Seniors page on the BCA site, and expanded the info that is provided to the seniors breakfast attendees (e.g. about development applications)
  - Other suggestions for a wide variety of activities, including:
    - Current offerings to be more tailored for seniors (e.g. lane swims, pickle ball, cycling, exercise programs.)
    - Return of a program called Better Strength and Balance. This was a free 12-week exercise program for seniors offered by OPH. A similar program is offered online, as well as on Rogers TV Community Channel, but in-person sessions are not currently offered.
    - Regular seniors games/cards activities
    - Day trips outside of the Hamlet
    - One full-page submission re: proposal for Seniors Info Session/Fair

#### 9. Discovery Café (Barbara Whittaker)

- Fourth Thursday of the month, 7:00 PM, Blackburn Community Centre
- January 25, 2024 – Jim Davies: Education, Society and Generative AI – 29 people
- February 22, 2024 – Jean Van Loon: Nuclear Family: Growing up in Ottawa at the beginning of the nuclear age
- March 28, 2024 – Carolyn Hébert: Tap Dance, Rhythm and Flow
- April 25, 2024 – Dick Brown: YOW – A Primer on its Operations
- May 23, 2024 – Paul Villeneuve: Health Benefits of Green Spaces in Urban Areas: A Canadian perspective

#### 10. Youth (Maureen Forsythe)

- The winners of the Midwinter Poetry Prize for youth will be announced in the February BANAR; a total of 13 youth submitted poems; cash prizes for six winning participants will be distributed once the BANAR has been delivered.

11. Community Closet (Jenny Lawrence)

- There was a good response to the callout for Community Closet leads.
- The event will be transformed into smaller popup events – an Adult event in May and a Youth event in August.
- Donations will only be accepted starting 2 weeks before each event.
- Possible short term storage options include the Ice Huts or Amica.

12. Funfair Showcase tables (Lynn Lefevre)

- The BCA Showcase will be held at Funfair and will require two tables. We require one table for Membership on Saturday and half a table for the BCA display both days.
- Environment and Cancer Chase may also need space.
- This adds up to at least 4 tables, possibly 5.

13. Transportation Update (Robert Bellizzi)

- I will be connecting with the NCC shortly for more information on the bike path along Tauvette to understand if/when there is a public consultation, in case there are concerns with proposed plan and design.
- Bike Rodeo planning has started.

14. Volunteer Management (Mark Lister)

- Monthly reminder of the volunteer list that is available for upcoming events.

15. Rinks (Mark Lister)

- The rinks volunteers have been working hard with to maintain the ice surfaces and recover from days where temperatures were warm. It has been better than last year, but still quite challenging.
- The puddle rink for skating at Norman Johnston was expanded this year.

16. Insurance update (Mark Lister)

- City of Ottawa Finance Committee agreed with the staff recommendation to extend CPIP through the rest of 2024 and setup a new program for qualified groups starting in 2025.

17. President Updates (Mark Lister).

- The Uptick Research Project looking for a BCA representative who would provide input into their community engagement and outreach activities.

18. The Bearbrook arena needs to be resurfaced before the City replaces the boards later this year. Lafarge was willing to provide free concrete. Brent Lawrie to work with Don Kelly to determine if we are able to complete this work with the help of the City.

19. Adjournment at 10pm (AGM is March 21 & Next Board meeting is April 18, 2024)

## **Attendees**

Mark Lister

Brent Lawrie

Lynn Lefevre

Barbara Whittaker

Don Kelly

Jenny Lawrence

Maureen Forsythe

Nina Ryan

Robert Bellizzi

Satinder Sahota

Brenda Wardle

Moe Garahan (Just Food)

Paul Johanis

Shashank Iyer

Jean-Claude Etheart

Tephnie Beau de Rochars

Ked Neptune

William Pfitzer

# BCA Board 2023-2024

## Executive

President	Mark Lister	<a href="mailto:president@blackburnhamlet.ca">president@blackburnhamlet.ca</a>
Vice President	Brent Lawrie	<a href="mailto:vp@blackburnhamlet.ca">vp@blackburnhamlet.ca</a>
Secretary	Lynn Lefevre	<a href="mailto:secretary@blackburnhamlet.ca">secretary@blackburnhamlet.ca</a>
Treasurer	Lisa Margeson	<a href="mailto:treasurer@blackburnhamlet.ca">treasurer@blackburnhamlet.ca</a>

## Director Portfolios

Beautification	Miriam Hampson	<a href="mailto:beautification@blackburnhamlet.ca">beautification@blackburnhamlet.ca</a>
City Liaison	Kiel Dixon-Lawlor	<a href="mailto:kiel@blackburnhamlet.ca">kiel@blackburnhamlet.ca</a>
Communications	Nina Ryan	<a href="mailto:communications@blackburnhamlet.ca">communications@blackburnhamlet.ca</a>
Community Relations	Jenny Lawrence	<a href="mailto:jenny@blackburnhamlet.ca">jenny@blackburnhamlet.ca</a>
Community Safety	Don Kelly	<a href="mailto:safety@blackburnhamlet.ca">safety@blackburnhamlet.ca</a>
Director at Large	Satinder Sahota	<a href="mailto:satinder@blackburnhamlet.ca">satinder@blackburnhamlet.ca</a>
Environment	Sarah Morgan-White	<a href="mailto:enviro@blackburnhamlet.ca">enviro@blackburnhamlet.ca</a>
E-Newsletter	Lynn Lefevre	<a href="mailto:newsletter@blackburnhamlet.ca">newsletter@blackburnhamlet.ca</a>
Facilities and Operations	Brent Lawrie	<a href="mailto:vp@blackburnhamlet.ca">vp@blackburnhamlet.ca</a>
Membership		<a href="mailto:membership@blackburnhamlet.ca">membership@blackburnhamlet.ca</a>
Parks	Kiel Dixon-Lawlor	<a href="mailto:parks@blackburnhamlet.ca">parks@blackburnhamlet.ca</a>
Rinks	Mark Lister	<a href="mailto:parksandricks@blackburnhamlet.ca">parksandricks@blackburnhamlet.ca</a>
Seniors	Barbara Whittaker	<a href="mailto:seniors@blackburnhamlet.ca">seniors@blackburnhamlet.ca</a>
Transportation	Robert Bellizzi	<a href="mailto:transportation@blackburnhamlet.ca">transportation@blackburnhamlet.ca</a>
Volunteer Management	Mark Lister	<a href="mailto:president@blackburnhamlet.ca">president@blackburnhamlet.ca</a>
Youth	Maureen Forsythe	<a href="mailto:youth@blackburnhamlet.ca">youth@blackburnhamlet.ca</a>

## Committee Chairs

BANAR	Kendra Brett	<a href="mailto:banar@blackburnhamlet.ca">banar@blackburnhamlet.ca</a>
Climate Team	Anna-Sarah Eyrich	<a href="mailto:climate@blackburnhamlet.ca">climate@blackburnhamlet.ca</a>
Community Hall	Pamela Barton	<a href="mailto:hall@blackburnhamlet.ca">hall@blackburnhamlet.ca</a>
Tree Team	Sarah Morgan-White	<a href="mailto:treeteam@blackburnhamlet.ca">treeteam@blackburnhamlet.ca</a>
Website	Steve Vesely Lynn Lefevre (Content)	<a href="mailto:webmaster@blackburnhamlet.ca">webmaster@blackburnhamlet.ca</a> <a href="mailto:webadmin@blackburnhamlet.ca">webadmin@blackburnhamlet.ca</a>

## Events

Bike Rodeo	Robert Bellizzi	<a href="mailto:transportation@blackburnhamlet.ca">transportation@blackburnhamlet.ca</a>
Canada Day	<b>Vacant</b>	<a href="mailto:canadaday@blackburnhamlet.ca">canadaday@blackburnhamlet.ca</a>
Cancer Chase	Don Kelly	<a href="mailto:cancerchase@blackburnhamlet.ca">cancerchase@blackburnhamlet.ca</a>
Fun Fair	Steve Vesely	<a href="mailto:funfairchair@gmail.com">funfairchair@gmail.com</a>
Garage Sale	Sarah Morgan-White	<a href="mailto:enviro@blackburnhamlet.ca">enviro@blackburnhamlet.ca</a>
Garden Tour	Cynthia Hoisak	<a href="mailto:gardentour@blackburnhamlet.ca">gardentour@blackburnhamlet.ca</a>
Hockey Day	Mark Lister	<a href="mailto:parksandricks@blackburnhamlet.ca">parksandricks@blackburnhamlet.ca</a>
Santa's Pancake Breakfast	Don Kelly & Angie Jodoin	<a href="mailto:santasbreakfast@blackburnhamlet.ca">santasbreakfast@blackburnhamlet.ca</a>
Seniors Information Event	<b>Vacant</b>	<a href="mailto:seniors@blackburnhamlet.ca">seniors@blackburnhamlet.ca</a>
Spring Cleanup	Lisa Margeson	<a href="mailto:cleanup@blackburnhamlet.ca">cleanup@blackburnhamlet.ca</a>
Volunteer Appreciation	Mark Lister	<a href="mailto:president@blackburnhamlet.ca">president@blackburnhamlet.ca</a>