

Blackburn Community Association
Meeting Minutes
March 16, 2023 7:30 pm

1. Call to order at 7:35pm.
2. Approval of Agenda
3. Minutes from previous meetings
 - Motion to approve the minutes from February 16, 2023 by Lisa Margeson. Seconded by Barbara Whittaker. Carried
4. BCA Finances (Lisa Margeson)
 - To date, Income has exceeded Expenses by \$22,000 this year.
 - Income is from City Rink and Recreational Grants plus Community Hall rentals, which accounted for \$10,000 in 2 months, BANAR advertising of \$6,500.
 - Expenses include \$6,000 for Rink clearing and monitors, which was lower than expected due to the poor weather this winter.
5. 2022 financial statements (Lisa Margeson)
 - The results from the review of the 2022 finances by Kelly Huibers McNeely were presented to the board.
 - Motion to approve the 2022 Financial Statements by Lisa Margeson. Seconded by Brent Lawrie. Carried.
6. Youth (Maureen Forsythe)
 - Tim Horton funding application to support youth activities was submitted end of January.
 - The Valentine's Party event was held on February 11th.
 - The City's Paint It Up! mural application deadline is April 14th, but deadline for online submission of proposed mural location is March 23rd; two locations will be proposed, namely, Blackburn Community Hall and the LK Arena, as owner approval for Library wall or Metro wall is unlikely to be received in time.
 - A Hello Spring Poetry Prize (contest) has been launched for local youth ages 9-15.
 - A Blackburn Birthday Bash event for local youth ages 9-14 will be held on May13th outside the Community Hall.
 - The Young Helping Hands for Seniors youth service program will be held again this year; we are seeking both seniors and youth to participate.

7. FunFair (Brent Lawrie)

- Planning is under way and they have a committee of 30 attending the meetings.
- There will not be any fair rides and attractions will be similar to the 2022 fair plus some enhanced activities.
- The fair will be held from Friday afternoon to Sunday afternoon.
- There will not be a Softball tournament as the organizer has stepped down.
- Permit applications have been submitted to the City and the Park has been booked.
- Expenses will be higher in 2023 and we are still waiting for the bill to rent the Arena last year.
- Three people attended the Ontario Association of Agricultural Societies (OAAS) Convention in Toronto. This is an excellent opportunity to connect with vendors and fair organizers and to learn from seminars. They are investigating to see if it would be beneficial for the BCA to become a member of OAAS.

8. Friends of Mer Bleue application (Brent Lawrie)

- It is time to submit our application for the \$4,000 Community Fund.
- Brent Lawrie will be sending the board a copy of last years application and will be submitting the application for this year.

9. Hall Maintenance (Brent Lawrie)

- We need to follow up with the City on the outstanding items on the Hall Repair list.
- They have identified some improvements that are needed on the way the outside breakers are wired in the electrical panel and would also like additional 20amp GFCI breakers installed on the outside of the Hall.
- Feedback was received that the cleanliness of the hall has improved, but we will need to watch for damaged table surfaces, which have been damaged by improper use of hot items.

10. Event Signs (Brent Lawrie)

- For event signs, please advise Brent Lawrie well in advance so that he can prepare them with new date decals, which need to be ordered.
- We will not be installing signs on the East entrance due to the gas lines.
- When time permits, Brent Lawrie and Barbara Whittaker will investigate options for a standard set of date numbers that can be re-used each year.

11. Canada Day Update (Mark Lister)

- The 2023 Event Chair has had to step down. As a result, the event will be cancelled for this year and will begin a search for a new 2024 chair.

12. March 23 AGM Agenda and Logistics (Lynn Lefevre)

- The revised agenda, final version of the 2022 financial statements and link to the Zoom call will be posted and circulated on March 17.

13. President Updates (Mark Lister)

- We have a new manager at the Metro store. Chris has been supporting the community for many years and we wish him all the best in his new endeavours. The new manager has pledged to continue supporting our community.
- A new consultation questionnaire was received regarding potential changes to the community association insurance program. We will be reviewing the proposal details and submitting our response with the expectation that our current coverage will not be impacted.
- Miriam Hampson has been working hard on the light post Banner program and is looking for assistance completing the complex applications.
- The BCA, in conjunction with other east end Community Associations sent another letter requesting City Wifi in community buildings, which includes the Community Hall.
- Brent Lawrie and Mark Lister are still working out options for a Volunteer Recognition event.

14. Hall Internet Options

- Mark Lister will contact the City to determine what we would be allowed to install if the City is not willing to install their own service.
- If we are given approval to install our own service, we would need to consider hiring a full service provider to secure, operate and maintain the service.

15. Adjournment (Next Board meeting is April 20, 2023) 9:15pm

Attendees

Mark Lister

Brent Lawrie

Lisa Margeson

Lynn Lefevre

Barbara Whittaker

Heather McCuaig Edge

Jenny Lawrence

Maureen Forsythe

Nina Ryan

Satinder Sahota

Kendra Brett

Steve Vesely

Sharon Kes

BCA Board 2022-2023

Executive

President	Mark Lister	president@blackburnhamlet.ca
Vice President	Brent Lawrie	vp@blackburnhamlet.ca
Secretary	Lynn Lefevre	secretary@blackburnhamlet.ca
Treasurer	Lisa Margeson	treasurer@blackburnhamlet.ca

Director Portfolios

Environment	Sarah Morgan-White	enviro@blackburnhamlet.ca
Beautification	Miriam Hampson	beautification@blackburnhamlet.ca
Parks	Kiel Dixon-Lawlor	parks@blackburnhamlet.ca
Rinks	Mark Lister	parksandricks@blackburnhamlet.ca
Communications	Nina Ryan & Barbara Whittaker	communications@blackburnhamlet.ca
E-Newsletter	Lynn Lefevre	newsletter@blackburnhamlet.ca
Community Relations	Jenny Lawrence	jenny@blackburnhamlet.ca
Community Safety	Don Kelly	safety@blackburnhamlet.ca
Youth	Maureen Forsythe	youth@blackburnhamlet.ca
Membership	Heather McCuaig Edge	membership@blackburnhamlet.ca
Seniors	Maureen Forsythe & Sarah Morgan-White	seniors@blackburnhamlet.ca
Facilities and Operations	Brent Lawrie	vp@blackburnhamlet.ca
Volunteer Management	Mark Lister	president@blackburnhamlet.ca
City Liaison	Kiel Dixon-Lawlor	kiel@blackburnhamlet.ca
Director at Large	Satinder Sahota	
Director at Large	Vacant	

Committee Chairs

BANAR	Kendra Brett	banar@blackburnhamlet.ca
Climate Team	Anna-Sarah Eyrich	climate@blackburnhamlet.ca
Community Hall	Pamela Barton	hall@blackburnhamlet.ca
Transportation	Robert Bellizzi	transportation@blackburnhamlet.ca
Tree Team	Sarah Morgan-White	treeteam@blackburnhamlet.ca
Website	Steve Vesely	webmaster@blackburnhamlet.ca

Events

Bike Rodeo	Robert Bellizzi	transportation@blackburnhamlet.ca
Canada Day	Vacant	canadaday@blackburnhamlet.ca
Cancer Chase	Don Kelly	cancerchase@blackburnhamlet.ca
Fun Fair	Brent Lawrie	funfairchair@gmail.com
Garage Sale	Sarah Morgan-White	enviro@blackburnhamlet.ca
Garden Tour	Cynthia Hoisak	gardentour@blackburnhamlet.ca
Hockey Day	Mark Lister	parksandricks@blackburnhamlet.ca
Photo Contest	Jen Read	photocontest@blackburnhamlet.ca
Pot Luck Dinners	Auramarina Sawyer	
Santa's Pancake Breakfast	Don Kelly & Angie Jodoin	santasbreakfast@blackburnhamlet.ca
Seniors Information Event	Vacant	seniors@blackburnhamlet.ca
Spring Cleanup	Lisa Margeson	cleanup@blackburnhamlet.ca
Volunteer Appreciation	Mark Lister	president@blackburnhamlet.ca