

Blackburn Community Association
Meeting Minutes
January 20, 2022 7:30 pm

1. Call to order at 7:35pm
2. Approval of Agenda
3. Minutes from previous meetings
 - Motion to approve the minutes from October 21, 2021 and November 18, 2021 by Kiel Dixon-Lawlor. Seconded by Brent Lawrie. Approved
4. Motions passed in December 2021
 - a) Until the extra demands due to the Covid protocol are stopped, Mark Lister proposes to pay the Hall Administrator the honorarium of \$300, plus a bonus of \$150 for the extra work required, per month. Seconded by Lynn Lefevre. Motion Passed.
 - b) Mark Lister proposes an increase of the BCA storage budget for 2021 of \$4,000 to a total of \$9,000 to cover all costs for the site prep and installation of two containers behind the arena. Seconded by Lynn Lefevre. Motion Passed.
 - c) Mark Lister proposes that the BCA approve \$1,500 for a holiday party. Seconded by Lynn Lefevre. Motion Passed.
5. Councillor Update (Laura Dudas)
 - A resident from Blackburn Hamlet has asked about adding chess tables in the Hamlet. The City Older Adult Plan may have grant opportunities to cover this cost, but the deadline is February 10. Laura will forward the request to the BCA Executive.
 - The Photo Radar camera on Bearbrook has now been installed.
6. BCA Financial update (Lisa Margeson)
 - Reviewed draft 2022 Budget.
 - Some of the items included under Youth, Environment, Beautification and IT did not align with the details submitted by the Directors.
 - Concerns were raised about the proposed \$30k deficit being too large.
 - Motion to approve the 2022 budget with corrections to align with the details submitted by the Directors by Brent Lawrie. Seconded by Satinder Sahota. Motion Failed.
 - Corrections and updates will be completed and circulated for a vote by email.

7. BCA Website (Steve Vesely)

- The new website was presented to the board.
- Steve Vesely and Lynn Lefevre have made a lot of progress over the past 3 months and it is close to completion.
- The goal is to have static pages with each portfolio and event using blog posts and calendar entries to provide relevant dynamic content on each page.
- The Board, Committee and Events chairs are requested to provide their feedback over the next month so updates can be applied before the next board meeting.

8. Climate Committee (Devon Ellis and Miriam Hampson)

- Anna-Sarah Eyrich was introduced as the lead of a new Climate Team.
- The committee will be meeting next week to review their plans for 2022.

9. BANAR Scans (Lynn Lefevre)

- Thank you to Sarah Morgan-White for making arrangements to have all the old copies of the BANAR editions scanned. All of these are now available on the new website.
- The disposition of the physical copies and duplicates will be discussed at the February board meeting.

10. Youth Activities for 2022 (Maureen Forsythe)

- The Short Story deadline is tonight. The winner to be published in the BANAR.
- A Poetry event is scheduled for the Valentine's weekend.
- There will be an article in the upcoming BANAR asking if Seniors are looking for helping hands, such as gardening, so we could organize youth to assist them when needed (eligible for community hours).

11. Storage Updates (Brent Lawrie)

- Both of our containers are now in their final location.
- We received a lots of community support preparing the space, which will be acknowledged in the February BANAR.
- In the spring we will add shelving and reorganize the contents.

12. Rink Status & Hockey Day (Brent Lawrie)

- Thanks to a long cold snap, the Rinks opened on December 27.
- The change huts are closed due to covid restrictions.
- We are hoping to hold the Hockey Day event on the Family Day weekend.

13. Funfair Update (Brent Lawrie)

- The first fair was in 1971. Since the last two years were cancelled due to the pandemic this year's event will be celebrating the 50th anniversary.
- The Park, Arena, Hall and Fireworks have been booked.
- Due to the redesigned Arena Parking Lot, we have not been able to book the carnival.
- Options are still being explored, but if we can't find another carnival to work with, we will need to rent activity games as replacements.
- Maureen to contact the Tim Hortons Smile Campaign grant manager to see if we can increase the budget in our application to cover some of the additional Funfair expenses.

14. 2022 Annual General Meeting Date (Lynn Lefevre)

- We need to set the date so we can publish it in the February BANAR.
- The board agreed to hold an online AGM on March 24, 2022 starting at 7:30pm.
- Satinder Sahota will take charge of purchasing and setting up the voting software.

15. Community Hall

- We have not received any updates on the Community Hall list of repairs. Brent Lawrie will follow-up with the City.

16. Email Newsletter (Satinder Sahota)

- The board, committee and event chairs are reminded to send content to newsletter@blackburnhamlet.ca so that we have something to send to the community on a regular basis.

17. BANAR (Kendra Brett)

- The deadline for February BANAR content is January 27, 2022.

18. Adjournment at 9:35pm (Next meeting February 17, 2021, 7:30pm).

Attendees

Brent Lawrie
Lynn Lefevre
Barbara Whittaker
Devon Ellis
Kiel Dixon-Lawlor
Maureen Forsythe
Miriam Hampson
Nina Ryan
Satinder Sahota

Anna Eyrich
Kendra Brett
Sarah Morgan-White
Pamela Barton
Anna Eyrich
Steve Vesely

Laura Dudas
Laura Smith
Sharon Kes

BCA Board

Executive

President	Mark Lister	president@blackburnhamlet.ca
Vice President	Brent Lawrie	vp@blackburnhamlet.ca
Secretary	Lynn Lefevre	secretary@blackburnhamlet.ca
Treasurer	Lisa Margeson	treasurer@blackburnhamlet.ca

Director Portfolio's

Environment	Devon Ellis and Miriam Hampson	enviro@blackburnhamlet.ca
Beautification	Miriam Hampson	beautification@blackburnhamlet.ca
Parks	Kiel Dixon-Lawlor	kiel@blackburnhamlet.ca
Rinks	Mark Lister	parksandricks@blackburnhamlet.ca
Communications	Nina Ryan, Daniel Gosson, Patrick Phillips and Barbara Whittaker	communications@blackburnhamlet.ca
E-Newsletter	Nina Ryan and Satinder Sahota	newsletter@blackburnhamlet.ca
Community Relations	Vacant	
Website	Lynn Lefevre	webadmin@blackburnhamlet.ca
Transportation	Don Kelly	transportation@blackburnhamlet.ca
Community Safety	Don Kelly	safety@blackburnhamlet.ca
Youth	Maureen Forsythe	youth@blackburnhamlet.ca
Membership	Satinder Sahota	membership@blackburnhamlet.ca
Seniors	Don Kelly	seniors@blackburnhamlet.ca
Facilities and Operations	Brent Lawrie	vp@blackburnhamlet.ca
Volunteer Management	Mark Lister	president@blackburnhamlet.ca
City Liaison	Kiel Dixon-Lawlor	kiel@blackburnhamlet.ca

Committee Chairs

BANAR	Kendra Brett	banar@blackburnhamlet.ca
Climate Team	Anna-Sarah Eyrich	climate@blackburnhamlet.ca
Community Hall	Pamela Barton	hall@blackburnhamlet.ca
Tree Team	Sarah Morgan-White	treeteam@blackburnhamlet.ca
Website	Steve Vesely	webadmin@blackburnhamlet.ca

Events

Fun Fair	Trish Cloutier, Mike Murphy & Brent Lawrie	funfairchair@gmail.com
Canada Day	Tracy Wilson & Jason Wegner	canadaday@blackburnhamlet.ca
Cancer Chase	Barbara Whittaker & Don Kelly	cancerchase@blackburnhamlet.ca
Hockey Day	Mark Lister	parksandricks@blackburnhamlet.ca
Pot Luck Dinners	Auramarina Sawyer	
Santa's Pancake Breakfast	Tracy Wilson & Jason Wegner	santasbreakfast@blackburnhamlet.ca
Volunteer Appreciation	Mark Lister	president@blackburnhamlet.ca
Spring Cleanup	Lee Stach	cleanup@blackburnhamlet.ca
Seniors Information Event	Don Kelly	seniors@blackburnhamlet.ca
Bike Rodeo	Dave Garand	Davethebikeguy@gmail.com