

Blackburn Community Association

Agenda – November 19, 2015

7:30 p.m. Blackburn Community Hall

(7:00 p.m. – Neighbourhood Watch presentation)

See below for notes from preceding Neighbourhood Watch presentation.

Also preceding the meeting: A flag signing hosted by Norm Robillard www.ottawacommunitynews.com/news-story/6133059-do-you-recognize-this-flag-/

1. Call to Order
2. Minutes from previous meeting
 - a. Were posted online but not distributed via the email list. Kaitlyn will email them for approval at the next meeting.
3. Presentation regarding the Hamlet Taekwondo Club
Ali:
The club Ali is a part of used to have a school (dojang) next to the dollar store. Since the spring, it closed and another club took in the students (“The Edge” in Orleans). Group has been looking for a way to restart the club within the hamlet.
 - 3 world champions trained at this dojang, under these instructors; still international name recognition for Team Blackburn
 - Small core group of 10, 1 day a week, in the community hall have restarted the club
 - o Looking for returning and new students and more hours either at the hall or elsewhere in the hamlet
 - o Even north hamlet was too far to be walkable, so looking at / near hall to keep core of students
 - Proposing: Blackburn Taekwondo as a part of the BCA – non-profit through BCA, mutually beneficial
 - o Club would benefit of the BCA brand, infrastructure, hall, BANAR, communications director
 - o Insurance is paid for this year through the city, so staying here takes care of insurance via BCA insurance.
 - o Alternate locations: schools on Innes’s gym 1 or 2 nights a week
 - o BCA benefits in hall use, club fees (after instructor, equipment expenses) would go back to BCA
 - o Ali unsure of all logistics (financial, insurance, is BCA interested)
 - o No intension of leaving as independent business even if success would allow it.
 - Similar partnership still exists near Trim even though they have enough students to break away now

Mrs. Legrow – instructor for Ali’s group:

Taekwondo is different because

- It’s completely self-defense
- Instructors take child development classes to help make developmentally-appropriate programs for little ones
- Instructors recertify every year

- The focus is on concentration, courtesy, self-control
- It's more than a fitness program, unlike other martial arts

The dojang was in the plaza for 11 years and it was the rent that pushed us out.

Laura: it's not a typical program we would sponsor, although we do sponsor some fitness at the hall.

Q: is it for children?

Legrow: Children and adults. Working on developing a seniors program (self-defense). I started at 40 and I'm one step from master.

W: ITF or WTF?

Ali: ITF. Instructors are 3rd, 5th, and 6th degree, plus more black belts (currently outnumbering lower belts)

Statement: I took several years and I was looking forward to getting my kids in and was disappointed when the program left.

Legrow: We used to march in the parade, really integrated to community.

Ali: We're here 6:30-7:30 tomorrow, you should stop by.

Ali: Two days a week would be better. Saturday morning might be convenient but we're waiting until we have that core group of people. We're getting lots of advertising out to get the word out. Anyone can drop in then. We're just getting started [this will be the second week]. After the Christmas break, big push for new members.

Q: Are you a franchise?

Legrow: No; instructor and member fees, and then fees to client.

Q: What are you asking the BCA for?

Legrow: More time in the hall so we can have more smaller children.

Laura: Two things at play. The hall is jam-packed and we can't guarantee anything. I'm in favour in theory but need details. You're asking if you can be a subcommittee?

Ali: Yes, or a program of, or another umbrella to be under.

Laura: I need to know precisely: what insurance is needed (if you're under ours will it go up)? Would you be opening your books? What kind of accounting would you have? Our job is to not make a profit but if you can open the program to worthy kids that WOULD fall under our mandate. Any extra money shouldn't end up in the big pool of BCA money, goes to something worthwhile (maybe fitness program). Perhaps we can do a pilot program for 2 years or so to look at how the details are working out.

4. President's report

a. BCA budgets deadline today (Nov. 19)

- Draft budget to be presented at January 2016
- We receive the budget recommendations from subcommittees and groups, and the president and treasurer (and secretary and vice-president) draft the budget

- iii. The budget is posted leading up to the AGM on January 21 where it's tweaked and passed
 - iv. The budget belongs to the community; you can chime in now if there are more things you want funded. Please pass the word around that this process is happening now.
 - b. Canada Day fireworks grant application status
 - i. We asked for \$3000 (vs \$2000 spent last year)
 - c. City 2016 Budget (funding for arena)
 - i. There's money for the arena for fixing it up
 - 1. Ice surface redone
 - 2. Heating and cooling fixed
 - 3. Moving lockers / other layout changes
 - a. No female changeroom currently exists
 - 4. Stingers will be providing feedback
 - ii. General maintenance as well
 - iii. Money for Jean d'Arc improvements
 - iv. \$40,000 to each ward for speeding / traffic calming measures so that each neighbourhood addresses their local problems with custom solutions
 - 1. That has been there before and has been rolled over (unused) so Laura will chase it.
 - 2. Q: A process to ask for something from that? Consultation process?
 - a. Laura: It's the councillor's discretion, we can help facilitate that by gathering suggestions first
 - b. But we don't have a way to ask him formally?
 - c. No.
 - d. Pancake breakfast
 - i. More helpers may be needed to run this event
 - ii. December 13, time TBD
 - iii. BCA membership comes with free breakfast for the household
 - e. Hydro update (work on Glen Park)
 - i. Work in the area cable replacement impacting Glen Park, Bedoe, Roseanne Lane
 - ii. City easement digging, in the spring after thaw
 - iii. Notices will be going out to those houses
 - iv. Work done during the weekdays
 - v. Don't expect road closures, but maybe parking restrictions
 - vi. Q: Can we get in contact with the city?
 - 1. It's on Facebook
- 5. Treasurer's report
 - a. Budgets due. If you don't suggest a budget, we'll make it up based on previous years
 - i. If you want to run programs, we have to know
 - b. If we continue like last year, there's a \$5758 deficit
 - i. Income down \$9000
 - 1. BANAR revenue is down or outstanding
 - 2. Parks and Rec down too (or expecting it in December? A cheque might be outstanding)
 - c. Last year we had a \$9000 surplus after last funds came in

- d. We have GICs as backup but also \$39000 in the bank account
 - i. Want to keep that over \$30000 to avoid the fees
- e. The tennis club requested funds
 - i. Funds were approved in January for the 2015 budget so they can have them.
- f. Big GICs and investments for the hall fund; we're not supposed to have cash on hand so we have to decide what to do with all that money.
- g. Qs? No

6. Directors' reports

a. Parks and Rinks

- i. Put the poster up for outdoor rink attendants
 - 1. Winter job for teenagers
 - 2. Email address on website, BANAR
 - 3. 10-12 jobs for that
- ii. Working on finding someone with snowplow issue for major storms
 - 1. Regular guy is up north
 - 2. Does anyone know a truck who can help out? It's a paid gig. \$68/hour, can take a few hours after a big dump, over all the rinks
 - 3. Q: What's the work? It has to go over the boards?
 - a. It's been a snow thrower before which was ideal
 - b. A truck and a shovel is a different job and sometimes the physics don't work out (heavy snow prevents the vehicle from driving on the ice)
 - c. But anyone who can manage it, Ali is more than willing to hear a pitch
 - 4. Q: how many rinks?
 - a. Three rinks, 5 surfaces
 - b. ATV with a snowblower?
 - i. AWESOME. Just **not a shovel**
- iii. Hockey day in the hamlet
 - 1. Was advertised in the November BANAR, also will be in February
 - 2. 5th year, bigger
 - 3. Horse and sleigh, dog sleigh
 - 4. Few extra ideas, open to more
 - 5. Saturday, Feb 6th
 - a. Wrong day in BANAR

b. Membership

- i. 90 memberships sold
 - 1. Bump at each issue of the BANAR
- ii. About once a month, get a note with membership request
 - 1. Thank you, we are glad to support the community, appreciation, etc.
- iii. Santa's breakfast has a table
- iv. Hockey Day has a table

c. Website

- i. Chasing down contact information for community groups for the new website. Hope to be able to roll it out at the AGM.

7. Message from MP

- a. Shawn Kalbhenn – Mr. Leslie’s Executive Assistant
- b. Mr. Leslie was sworn in on the 12th
- c. Office now opened in same location, phone number as Mr. Galipeau
- d. Backlog of emails since access was just granted today
- e. Parliament Hill office hopefully open next week
- f. He will be seeing us at various community events

8. Committee reports

a. BANAR

- i. Delivery hiccup this time
- ii. Q: As an advertiser, this annoys me. It’s not an isolated event. If we want more people to advertise, it needs to be getting out.
 1. We need more-consistent groups. Right now some groups do it occasionally for spare cash. We need to look at how it’s done because you’re completely right. Laura will bring up with Evelyn. Also not happy with the fact that we might not always break even.
 - a. Al: That’s two different issues
 2. What is the possibility of printing this again, re-delivering with a new group? What’s the cost?
 - a. Laura: I would like to look into that. We have extras; if we can identify the streets that are missing it. Let’s talk to Evelyn
- iii. Al: A note on the website to let her know if it doesn’t get delivered?
 1. Check with Evelyn first. We don’t want her inundated with emails.

b. Fun Fair

- i. Work on the arena will probably interrupt funfair
- ii. Laura spoke to the mayor at breakfast-with-the-mayor. Space on the property will be available even if it risks a bit of wear and tear on the lawn for tents.

c. Cancer Chase

- i. Really good year this year – probably best ever
- ii. \$13,000 for Ottawa hospital
- iii. Weather was great
- iv. Got some feedback for improvement
- v. Applications in for next year, Sept 25
- vi. Asking for some BCA help for permit fees.
- vii. Al: Do we have to pay for parking there? Can’t we just share? Who else needs to be parked there early on a Sunday morning.
 1. Bill: we’re working on that
- viii. Al: Did BCA get some recognition from the hospital?
 1. Yes, we can get it into the next BANAR

d. Seniors Advisory Committee

- i. First SIN in the Hamlet event was well attended
- ii. Good response from attendees, vendors
- iii. Making it an annual event

- iv. Seniors potluck dinner upcoming
 1. Bring food, \$10 gift for exchange
 2. December 4th
 3. It's open to everyone
 4. We have to cut it off around 80 people
 5. Send an email to seniors@blackburnhamlet.ca
- v. We have a governance, budget, ideas for next year
 1. 2015's expenses had members pitch in for admin stuff, 2 signs by BCA

- e. Neighbourhood Watch
 - i. We'll be having more information sessions.
[See below for more information from 7pm meeting this same evening]

- f. Civics events grant
 - i. Typically between \$1000-\$3000 grants for events held on holidays
 - ii. Extra money in this fund for 2017
 1. If we partner up with additional community groups, we could get up to \$10,000 for events
 - iii. Can get help from counsellor's office
 - iv. Ottawa2017.ca
 1. Big branding going on
 2. Want Ottawa to be the place to be, pulling in big events (e.g. Junos)
 3. "Festival in a box" package of promotion to go with events
 - v. Laura: We have the contacts from the all-candidates debate to coordinate with for the big grant. Instead of using that for small events (we do those well already), we can get together for a giant event. We should go big to have our proposal stand out against all the others from the city.
 - vi. Q: You're soliciting ideas from the community in general, advertising on social media etc?
 1. If we have a subcommittee to handle those ideas and direct brainstorming on the topic

- g. Community Hall – proposed rate changes
 - i. When Laura first took over, they changed hall rates and they haven't changed since. It's been 10 years
 - ii. We have a new hall facilitator. A meeting with her revealed the figures are much lower than you'd expect for a facility.
 - iii. The renovation is always looming. Laura's recommendation is to increase the price of the hall, keeping it affordable but round off the numbers.
 1. If you're a BCA member, you get a discount, but anyone can get the membership and then invite non-hamlet residents in. It was meant to be for the hamlet but we can't police that and we have great programs that have been here for a while.
 2. Groups under BCA get hall rate covered
 - iv. Will be in draft budget, at AGM. This is advance notice so that the community can give feedback at this point of the process and not be surprised

- v. Q: Do you want to limit it to the Hamlet?
 - 1. Laura: opposite. When it was built, the intention was to keep it for the hamlet. Members could get a sizable discount.
 - a. What about getting rid of the discount?
 - i. I can't see a way around without raising rates
- vi. Q: Do they sign an agreement? Can't that determine if they are members?
 - 1. Members aren't necessarily residents
 - 2. Maybe stop saying "membership" and instead define specifically who gets a discount in a different way
 - a. Membership, non-resident membership
 - 3. We still want to bring other people into the hamlet for economic growth
 - a. Comment: There are different ways to charge different ways

9. Adjournment

- a. No December meeting
- b. Next meeting Annual General Meeting January 28, 2016

Neighbourhood Watch Presentation

NW is driven by residents, supported by police. It formalizes how to call things in, especially if it's not a 9-1-1 emergency. All those other contact numbers are explained.

This neighbourhood is low crime: we would promote the program as "you don't have crime and you don't want it". For the small crime there is, Pete reminds us: leave nothing valuable in your car (including garage door openers in plain sight), lock your car. A free home inspection is available to everyone who signs up for the neighbourhood watch; covers things like bushes, lighting, house numbers, other safety tips.

We used to have one of the largest NWs in Canada.

Ryan will act as our main contact with OPS. There's a hierarchy down to the individual participants, and back up again; the Watch offers two way communication.

The initial canvassing is the biggest amount of work. Weekend afternoons are the best time to canvass. OPS likes to have 80% participation to earn signs; accept 50%. The list is maintained yearly to cover the people who move out and it.

There are bilingual packages (letter of invitation) that are used to educate people while canvassing, with a number to call to follow up with more information that can't be answered at the door. That number might need some time to get back to you but that's because they are out in the community and not in the office.

The registration form collects the information and is covered by a privacy statement that said information is ONLY for use with NW. The best way to do it is watch them fill out the form so that you can confirm you can read the handwriting. The form says it is returned to OPS but that's not very convenient; can also be collected by the canvasser and then collected by Pete so no one has to run out to Walkley road.

Forms from the meeting are also available online:

Introductory Pamphlet: <https://onwecottawa.files.wordpress.com/2014/05/how-to-get-involved.pdf>

Canvassing Letter of Invitation: <https://onwecottawa.files.wordpress.com/2015/04/canvassing-letter-original.doc>

French: <https://onwecottawa.files.wordpress.com/2015/04/canvassing-letter-heather-french-original.doc>

Registration Form: <https://onwecottawa.files.wordpress.com/2015/04/registration-form2010-original.doc>

French: <https://onwecottawa.files.wordpress.com/2015/04/registration-form2010-french-original.doc>

Full Member Guide: <https://onwecottawa.files.wordpress.com/2014/05/neighbourhood-watch-member-guide.pdf>

Main page from OPS on NW: <http://www.ottawapolice.ca/en/safety-and-crime-prevention/Neighbourhood-Watch.asp>

Questions?

Q: I'd like copies of that to clear with my condo board, then I'd need about 50 packages. How do I get those?

Ryan: I'm taking down names tonight in order to make a tally of how many copies we'll need.

Q: The neighbourhood is on edge regarding unsolicited visits thanks to door-to-door salespeople; can we send out a pre-letter door to door to warn them we'll be door knocking?

Pete: There's nothing there but maybe you could use the BANAR

Ryan: We can make something up.

Laura: We can put in contact info in that handout for if they won't be home that day.

Ryan: I can support other streets' doorknocking too in addition to my own street.

Pete: We recommend if women are canvassing, they do so in pairs. Long streets should be split up. There are smaller units too like street watches, apartment watches.

Q: How many houses in a block?

Pete: 10-12. We used to use a phone tree to split up the work. The same hierarchy still helps split up the work.

Ryan: If you are interested in helping out, write down your contact information so we can count how many streets we are starting with. (If you were unable to attend the meeting and wish to give your contact info for this, please reach Ryan at: ryantmckay@hotmail.com)

Pete's contact info:

613-830-0492

Cell 613-286-4350

samantha1594@rogers.com

Meeting Attendees

Kaitlyn Demasi	Website Director / Acting Secretary
Ian Chamberland	Resident
Laura Dudas	President
Al Ross	Treasurer
Ali Yassine	Parks and Rinks Director
Ryan McKay	Neighbourhood Watch coordinator
Darlene Avelar	Treasurer in training
François Trépanier	Membership Director
Shawn Kalbhenn	Representative for M.P Andrew Leslie
Pascal Laverdure	Chapel Hill Resident
Bill Horne	Cancer Chase Director
Lesley and Shane Silva	Seniors' Action Committee
Satinder Sahota	Social Media Volunteer
Irene Legrow	Taekwondo Club Instructor
Norm Robillard	Communications / community relations