

Blackburn Community Association (BCA)

Minutes of Meeting  
Of  
Thursday March 25, 2004

In Attendance:

Members

Al Ross  
Chris Noyes  
Jessica Tranquilly- Doherty  
Michael van Aanhout  
Sarah Clouthier  
Helen Rosseau  
Jan Whitehouse  
Evelyn Budd  
Paula Rosenquist  
Roger Smiley

Guests:

Monica de Romer  
Iris Phillips

1.0 Call to Order

The meeting was called to order by Al Ross at 7:36 pm.

2.0 Minutes of the meeting of Feb 19, 2004

Moved by Michael, seconded by Chris that the minutes be accepted.  
Carried

3.0 Business arising from the minutes of Feb 19, 2004

Membership-

General agreement on setting up membership tables at Fun Fair and other events as they arise.

Canvassers to be organized and schedule for canvassing to be developed  
Lucie Bergeron has offered to help in this area.

4.0 New Business

Chris reports that discussion has been held with City on purchase and installation of picnic table and bench at the Community Hall. Chris moved we request city to purchase through remaining funds in the minor capital budget allocated to this area. (Rough cost to be \$2000) Seconded by Helen. Carried.

5.0 Treasurer's Report: Initial Treasurer's report presented for approval by BCA. Some clarifications were requested and final report to be submitted at May meeting

5.1 Motion presented to establish 2 funds of \$30,000 apiece:

1) **Community Hall Development Fund-**

Moneys to be used for projects and upgrades to the community hall and surrounding property.

2) **Community Improvement Fund-**

Moneys to be used for projects and upgrades in the wider community of Blackburn Hamlet.

Both funds can be accessed based on:

- a) A project proposal including – benefits of proposal, total cost, project champion.
- b) Evaluation of project by the BCA which may include solicitation of expert opinion.
- c) Board approval.
- d) Time frame and details of submission process to be discussed at next BCA meeting

Moved by Michael, seconded Roger. Carried

5.2 Moved by Chris, seconded by Jessica that secretary be given temporary signing authority until a new treasurer is appointed. Carried.

BCA is still looking for a volunteer with CA or CPA qualifications to take on this role.

6.0 Winter Days: Mike reports that the initial Winter Fun Day was a success and all volunteers are thanked for a job well done. All felt this activity would be well supported next year

7.0 Spring Clean Up Day slated for April 24.

7.1 Motion by Michael to spend up to \$300 to help with cost of supplies. Seconded by Helen. Carried

7.2 The community Hall is already booked by another group for this day but most of the activities are normal outside and building will only be used as a center point. Barb Sweazy is coordinating.

7.3 Caroline Harris MacDonald to coordinate selling of rain barrels at this event.

- 8.0 Volunteer appreciation night is now set for April 24, 2004. Jessica is coordinating.
  
- 9.0 Helen Rosseau advised that computer program upgrade to handle website need an upgrade at a cost of \$350.  
Moved by Roger, seconded by Paula to make this upgrade. Carried.
  
- 10.0 Michael suggested one of the items the BCA should consider as one of the projects under the Community Improvement Fund is a permanent notice board to announce community events.
  
- 11.0 Meeting adjourned.