



# Blackburn Community Association

## BCA FUNDING APPLICATION

### PART A – ORGANIZATION INFORMATION

#### Applicant Information

Requesting Organization Name: \_\_\_\_\_ Date: \_\_\_\_\_

Requesting Organization:	Private Sector <input type="checkbox"/>	Not-For-Profit Sector <input type="checkbox"/>	Public Sector <input type="checkbox"/>
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Name of Contact Person: \_\_\_\_\_  
*Last* *First*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Position with organization: \_\_\_\_\_

Organization Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

*City* *Province* *Postal Code*

Year Organization was Established: \_\_\_\_\_ Preferred Language of Communication: English  French

Mandate of the Organization:

The activities of your organization focus on the provision of services in the community:		
<input type="checkbox"/> to persons with disabilities	<input type="checkbox"/> to newcomers to Canada (including refugees)	<input type="checkbox"/> to Indigenous peoples
<input type="checkbox"/> to members of a visible minority	<input type="checkbox"/> to persons who are homeless or street-involved	<input type="checkbox"/> to other groups with social or employment barriers including literacy and numeracy
<input type="checkbox"/> to children or youth	<input type="checkbox"/> to seniors	<input type="checkbox"/> to the LGBTQ2 community
<input type="checkbox"/> related to the environment	<input type="checkbox"/> related to crime prevention	<input type="checkbox"/> related to public health or safety
<input type="checkbox"/> related to cultural development or historical preservation	<input type="checkbox"/> Not Applicable - Explain:	

**PART B – FUNDING REQUEST**

**Briefly outline the funding requirement – *Why is this funding required by the organization***

**Briefly outline the project you are seeking to fund – *how the funding would be used by the organization***

**Briefly outline the community impact of this funding – *Explain impact of funding within the Blackburn Hamlet Community Association catchment, how many people, etc.***

Funding amount being requested. \_\_\_\_\_

Have you attached a completed budget with this application? YES  NO

If no, explain: \_\_\_\_\_

Have you or the organization previously requested funding from the BCA? YES  NO

If yes, explain: \_\_\_\_\_

Have you applied, or will you apply for other/additional sources of funding?

YES

NO

If yes, explain: \_\_\_\_\_

Does the BCA Board, or an authorized representative, have permission to follow up after the funds have been provided to ensure compliance with the application agreement?

YES

NO

If no, explain: \_\_\_\_\_

**Disclaimer and Signature**

Once completed and submitted, this Blackburn Community Association Funding application, if approved by the Blackburn Community Association Board, will form the agreement between the Blackburn Community Association and the requesting organization. The requesting organization will then be required to notify the Blackburn Community Association Board of any possible changes or deviations from the information provided in the application. The Blackburn Community Association Board reserves the right to revoke funding, including repayment from the organization, should the Blackburn Community Association Board feel that the requesting organization has deviated from the agreed upon contract.

Attestation

- *I have read and understood the Agreement and Disclaimer;*
- *I certify that my answers are true and complete to the best of my knowledge;*
- *The request for funding pertains to an activity, event, fixture, equipment, or similar, that could not be created without financial assistance provided under a potential contribution agreement;*
- *I have all the necessary authorities, permissions and approvals to submit this application on behalf of myself and the organization.*

I Agree

Name of the Organization's Representative	Name of the Organization's Representative *
Name (Print)	Name (Print)
Signature	Signature
Position Title	Position Title
Date (DD/MM/YYYY)	Date (DD/MM/YYYY)

\* Where the organization requires two signatures to enter into a legally binding agreement)

**BCA FUNDING REQUEST INFORMATION**

The Blackburn Community Association (BCA) periodically provides funding to individuals and groups within the BCA catchment area, where A) the funding is of benefit to a reasonable number of community members, and B) recipient projects align with the association’s mission and values. The BCA maintains a list of organizational funding priorities; decisions will be made using the priority list as a guide. Exceptions may occur under special circumstances if the Board expresses agreement via a majority vote. Requests **over \$5000** must be publicized to BCA members for at least 30 days in advance of a decision. For applications to be considered, the above funding application **must** be completed in full and **must** include an attached budget detailing the requesting organization’s revenues and expenditures; highlighting the impact this funding would have to the overall budget. Requests will only be confirmed as approved by the Board Executive in writing. Please note that submissions may require up to 90 days for BCA approval.