

**Blackburn Community Association**  
**Meeting Minutes**  
**October 21, 2021 7:30 pm**

1. Call to order
2. Approval of Agenda
3. Marie-France Lalonde Update
  - The non-essential travel advisory has been lifted.
  - The Government is working on a standardized vaccine passport to be used by travellers.
  - The Government has secured sufficient Pfizer vaccines to cover 5-11 year olds once approved by Health Canada.
  - The care and sickness benefits have been extended and CERB has been replaced with a worker Lockdown benefit that will cover lost wages due to local lockdowns.
  - Additional support is being provided to small and medium businesses as well as the tourism and hospitality sector. May
4. Minutes from previous meetings
  - Motion to approve the minutes from September 16, 2021 by Devon Ellis. Seconded by Kiel Dixon. Approved.
5. Councillor Update (Laura Dudas)
  - City budget consultations are underway. There will be a virtual event on Tuesday October 26<sup>th</sup> and a drop in at the Lois Kemp Arena on November 6<sup>th</sup>.
  - The new Safety Zone signs on Bearbrook (between Innes and Centrepark) are related to the new school zone photo radar camera that will be installed next year. While it only covers one direction, statistics from the existing cameras in Ottawa have shown that speeding has decreased significantly and the expectation is the same for the one on Bearbrook.
  - The EV Charging station at the Lois Kemp Arena is now operational. Additional hardware to manage the cables and signs for the parking spots are on order.
  - The first consultation regarding Garbage collection has ended. The City needs to reduce the amount of garbage going to landfill and increase recycling. City staff are now working on a report with the survey results.

6. BCA Financial update (Lisa Margeson)
  - \$4,000 in expenditures for September include the last payment for park cleaning, the honorarium for hall administration and the BANAR.
  - Income for September was \$200.
  - Thank you to Pamela Barton for all her work to get everything organized for the Hall reopening.
  - We need input from each Director and Event organizer on their planned expenses for 2022 so that it can be reviewed at the November board meeting. If anyone needs help, let Lisa and Mark know as they can assist as well as provide details from previous years.
  
7. Drive In Movie (Kiel Dixon)
  - The East end councillors will be hosting a drive-in movie event in conjunction with the BCA at Brian Coburn and Innes on Saturday October 30.
  - The event will be managed by DNA Live and will be free to residents thanks to the sponsors, which include Caivan and Lafarge.
  - The expenses and sponsor funds will be handled by the BCA Treasurer and Nina and Mark are assisting with the event promotion.
  - There will not be any cost to the BCA as the Councillor offices will cover any unfunded expenses.
  - The movies will be shown on a large, high visibility screen, which will allow three separate movies that can accommodate 100 cars per movie. Halloweentown, The Nightmare Before Christmas and the 1984 Ghostbusters will be the movies..
  - Ticket details will be shared on social media as soon as they are available.
  
8. BCA Website Update (Brent Lawrie/Patrick Phillips)
  - Brent, Steve, Kevin and Lynn are working on options for advancing the website design as the current demo has a lot of areas that need to be improved.
  - We will also need input from each Director to improve their content so that it is ready once the framework has been built.
  
9. Zoom Renewal (Lynn Lefevre)
  - The board agreed that we should renew our license another year.
  
10. Youth Update (Maureen Forsythe)
  - Youth poetry contest: 18 submissions were received. Judging to be completed next week and winners will be announced in the November BANAR.
  - A bilingual poster to promote youth engagement will be posted this week and distributed to each house in the Hamlet in January.
  - A Very Short Story Contest for youth will be announced in the November BANAR with awards in February.

- An initial design and content for a youth page on the BCA website has been provided and will be launched soon.
- A Spooky Poetry Party for youth will be held on the afternoon of Oct 30<sup>th</sup> outside the community hall. We are expecting up to 12 participants.

#### 11. Community Safety (Don Kelly)

- We have not received any feedback from the City on the trail report. We still need to prioritize the pathway improvements.
- For lighting, Diceman would be the top priority although we need to be cognizant that lighting near homes has to be limited and if there is no existing power infrastructure, it would be cost prohibitive. Chelsey Wynne will contact City staff for their feedback.
- There is a new crossing guard at Innes and Bearbrook and they are now following updated recommendation to stay in crosswalk until everyone has cleared it. Even with the crossing guard, we are still observing close calls with turning vehicles.

#### 12. Seniors (Don Kelly)

- The committee is looking to hold a Seniors Health event in April/May 2022 highlighting services available across the East end. They have some sponsors who are willing to help cover the costs and would like to have participation from the East End councillors.
- They are also interested in a Seniors Poetry contest and will discuss further with Maureen who is running the Youth Poetry contest.

#### 13. Cancer Chase (Don Kelly)

- Barbara Whittaker has volunteered to be the new Cancer Chase chair.
- The website renewal (which is reimbursed by BCA) and the email account will be transferred.
- Don (and friends) are also storing posters, signs, markers and supplies that will need to be moved to BCA storage once we have space available.

#### 14. Environment (Sarah Morgan-White)

- LDD/Gypsy moths. Some tree team members led by Luisa Cardarelli and volunteers went out last weekend to scrape off LDD/Gypsy moth eggs from trees in the Hamlet. Thanks to their efforts we can expect several thousand less caterpillars next year! We hope to go out again before the snow to get some more eggs in the trash! An article on the event last weekend will be in the next BANAR.
- Interpretive Trails. A wonderful volunteer Elisabeth Prince came forward to assist us with translating the Diceman Park Interpretive Trail. All the text has been translated. The next step will be to review/edit the text and find volunteers to record their

voices for the community. Nous sommes très excités de pouvoir offrir se sentier interprétatif en français bientôt à la communauté de Blackburn!

- Tree Seed Collection. Stephen Fanjoy, has been looking into a tree seed collection workshop that we could offer to residents. The hope would be to grow a seed collecting/growing volunteer base with the hopes of being able to collect seeds from some of our older trees in the Community and replant our community with them.
- Tree giveaway event. With Ecology Ottawa we are holding a tree giveaway on Sunday October 24th, from 10am – noon at 9 Catalpa Court. Come and pick-up your seedlings! Pre-registration is required in order to pick up your trees!
- BreatheEasy (air quality). Sarah Morgan-White has been volunteering with Sierra Club of Canada BreatheEasy project since April. You might have seen her on streets with a « device » (called « the egg ») taking air quality readings of particulate matter 2.5 microns. « Such particles can penetrate deep into the lungs and enter the bloodstream, resulting in both respiratory and cardiovascular impacts. » The World Health Organization just lowered its recommendation on an annual basis from 10 micrograms per cubic meter to 5 micrograms per cubic meter. Sarah is hoping to submit an article in the next BANAR outlining the results from the readings in our Community which involved some parks, readings on Bearbrook Road, Community Center, schools and in front of our retirement homes. For more on BreatheEasy <https://www.sierraclub.ca/en/breatheeasy-campaign> and on pollution guidelines <https://www.cbc.ca/news/science/who-pollution-guidelines-1.6185259>. Thanks to resident Cam Dixon for raising air quality as an issue and to Don Kelly for sharing information about BreatheEasy with Sarah.

#### 15. Funfair (Brent Lawrie)

- The interim Co-Chairs have submitted applications to use the Arena and Parks.
- 21 volunteers have signed up to help so far and open positions have been posted on BCA social media.
- The first meeting (in person, double vax & masked) will be held on November 22.
- There are two main challenges with the 2022 event – possible COVID restrictions and the design of the new Arena parking lot which makes it difficult for a carnival to set up rides.
- They have \$14k available to be used for advance expenses.

#### 16. Storage (Mark Lister)

- We received approval to install 2 Containers as per our original request, but there may be a cost to prepare the site.
- Site rental will be free of charge until end of Funfair 2022 when there may be costs to use the site.
- The existing container is full as is the locker in the Hall. The container will be reorganized this weekend and the Hall locker cleanup will be done at a later date.

#### 17. President Updates (Mark Lister)

- The Community Hall is now open to regular users and we are looking to expand bookings to the public in November.
- A call for icemaking volunteers will be sent out soon as we lost a few this year. Most of the rink attendants are returning.
- Mark is working on vaccination policy for indoor facilities and events.
- Background checks recommended for those dealing with Youth and the Executive. Mark will be circulating more details to the board.
- We still need to replace the damaged tables in the hall and will follow up with the City on where the new ones for the Arena were procured (the tables for sale at Costco are not sturdy enough).

#### 18. Adjournment 21:45 (Next meeting November 18 2021, 7:30pm)

## **Attendees**

Mark Lister  
Brent Lawrie  
Lisa Margeson  
Lynn Lefevre  
Barbara Whittaker  
Daniel Gosson  
Devon Ellis  
Don Kelly  
Jessica Faure  
Kiel Dixon  
Maureen Forsythe  
Miriam Hampson  
Nina Ryan  
Patrick Phillips  
Sarah Morgan-White  
Chelsey Wynne  
Laura Dudas  
Laura Smith  
Marie-France Lalonde  
Sharon Kes  
William (Bill) Taylor  
Steve Vesley

## **BCA Board**

### **Executive**

President: Mark Lister

Vice President: Brent Lawrie

Secretary: Lynn Lefevre

Treasurer: Lisa Margeson

### **Director Portfolio's**

Environment: Devon Ellis and Miriam Hampson

Beautification: Miriam Hampson with assistance from Kiel Dixon

Parks: Kiel Dixon

Rinks: Mark Lister with assistance from Brent Lawrie

Communications: Nina Ryan, Daniel Gosson, Patrick Phillips and Barbara Whittaker

Community Relations: Vacant

Website: Temporarily managed by Satinder Sahota and Lynn Lefevre

Transportation: Don Kelly with assistance from Dave Garand

Community Safety: Don Kelly

Youth: Maureen Forsythe with assistance from Barbara Whittaker and Nina Ryan

Membership: Satinder Sahota

Seniors: Don Kelly with assistance from Jessica Faure, Maureen Forsythe and Barbara Whittaker.

Facilities and Operations: Brent Lawrie with assistance from Kiel Dixon

Volunteer Management: Mark Lister with assistance from Devon Ellis and Brent Lawrie

City Liaison: Kiel Dixon

### **Committee Chairs**

BANAR: Kendra Brett

Community Hall: Pamela Barton

### **Events**

Fun Fair: Interim co-chairs are Trish Cloutier, Mike Murphy & Brent Lawrie

Canada Day: Tracy Wilson & Jason Wegner

Cancer Chase: Barbara Whittaker

Hockey Day: Mark Lister

Pot Luck Dinners: Vacant

Santa's Pancake Breakfast: Tracy Wilson & Jason Wegner

Volunteer Appreciation: Mark Lister

Spring Cleanup: Lee Stach

Seniors Information Event: Don Kelly

Bike Rodeo: Dave Garand