

**Blackburn Community Association**  
**Meeting Minutes**  
**June 17, 2021 7:30 pm**

1. Call to order 7:30pm
2. Approval of Agenda
3. Minutes from previous meetings
  - Motion to approve the updated minutes from May 20, 2021 by Kiel Dixon. Seconded by Nina Ryan. Approved.
4. Councillor Update (Laura Dudas)
  - Nominations are open for the 2021 Gems of Innes awards.
  - The fences around the Arena have been removed. There remains some final touches to be completed inside. Larua is working with Ottawa Public Health to find a way of carrying out a grand opening in a safe manner. There will be a painting of our community hall by a local artist showcased in Laura's office.
  - The Splash pad construction is progressing well so far.
  - Innes Road paving West of the Hamlet is starting next week. Residents who live nearby have been notified of the additional noise. The work is expected to be completed in approximately 6 weeks.
  - Laura is working with Brent and the City to confirm our space for storage behind Arena
5. BCA Financial update (Lisa Margeson)
  - In May 2021, 14 new members joined BCA ; some paid for the current and previous years. This totalled \$230. BANAR ads totalled \$3k. Expenses in May were for the BCA website, BANAR printing and delivering, plus the Director's and Officer's Insurance, which totalled \$4645. And the commitment of \$125k to the City of Ottawa as BCA's contribution for the cost of installing the Splashpad was finally deducted from the BCA account. The cash balance at the end of May is just under \$50k.
6. Website Update (Patrick Phillips)
  - Patrick demonstrated a sample website provided by Angela. The focus has been the functional components. The look and feel still being worked on. The plan is to use WordPress Users to track Memberships, but not clear how the system confirms if the submission is a valid request. Member users would NOT have access to the WordPress back-end interface as that will be limited to authorized content administrators.

- We would like the ability for BCA Volunteers to translate specific portions of the website where possible, recognizing that the BCA cannot translate all content. Jaclyn O'Shaughnessy can assist with verification and revision of translations but not translation of the overall content. Sarah Morgan-White will reach out to see if she can find volunteers to assist with the translation. Nina Ryan will post for volunteers on social media.
  - Barbara Whittaker, Lisa Margeson, Kiel Dixon and Mark Lister will help Patrick coordinate content updates for the new site.
7. BCA Poetry Prize (Maureen Forsythe)
- The attached Poster will be published in the August BANAR, kicking off the contest. Posters will be sent to schools, the library and other key points in the community in September.
  - The submission deadline will be October 7 and can be either French or English.
  - We would like to find community judges who are known as poets.
  - Winning entries to be published in subsequent BANARs as space permits.
  - We hope to have a French translation of the poster ready for Fall distribution to local schools and the community.
8. Canada Day (Tracy Wilson & Jason Wegner)
- The original plan was to create a scavenger/Geocaching event with Canadian Trivia. Due to current discussions resulting from Residential Schools, they would like to propose an alternative event later in the Summer, which would give time to research and consult on Indigenous content.
9. Mural Painting (Maureen Forsythe)
- The Mural will be painted on the Community Hall wall facing the new splashpad.
  - We will need to let the school know when the splashpad construction should be completed.
  - The deadline for mural completion is the end of September.
10. Grad Walk (Nina Ryan)
- We received 45 registrations this year.
  - The Ice Cream truck know we are holding an event so they can be in the neighbourhood if they wish.
  - The sign will be configured to show each grad using GPS, which will speed up the passage through our community.
11. Environment and Beautification Updates (Miriam Hampson)
- We have 17 volunteers to water the flowers by the signs and sculpture and they managed to keep the flowers alive during the extended drought.

- The English version of the Diceman Park Interpretive Trail should be ready next week. Once the content has been posted on our website, we will need assistance from our comms team to promote it.
- Plans are being made to start working on the second trail. Future projects will include a youth oriented trail and a bilingual trail around École Sainte-Marie. Earth Path is also looking to be a partner for a future trail.
- Sarah Morgan-White is looking into possibilities for water fountains in our Parks to be funded through the councillor's budget. Quick wins could include the Community Hall and Swimming Pool.

#### 12. BANAR Scanning (Sarah Morga-White)

- Most of the original quotes were for a destructive scanning process. She is now waiting for quotes for non-destructive scans. Two of the quotes have been received - \$7,410+HST and \$4,176+HST. Once the third quote is received, Sarah will forward the results to the board for approval and funding.
- Once approved, we would start with one sample scan and, if successful, would proceed with the remainder.
- After the scans have been completed we determine the best option for donating the paper copies.

#### 13. Brian Coburn Extension (Lynn Lefevre)

- The Online consultation starts June 28.
- The timeline for the Interim portion of the plan is 2031, based on affordability.
- MUP width and details and wildlife crossing details will updated as part of the detail design phase.
- The City will need to find a suitable replacement for the Community Gardens currently located on Weir road as they will not be accessible after the bus lanes are constructed.
- The plan includes widening of Innes from Blair to the Hamlet to provide HOV lanes in both directions and a noise barrier for residents on Pepin. It also includes plans for a MUP on the North side of Innes from Blair to Pepin and a new path from the Cleroux corner to reach the Innes/Navan Intersection.
- The plan is still based on "Option 7", but it is not clear how the City will convince the NCC to provide the required land and approval.

#### 14. Community Hall Committee (Mark Lister)

- Sharon Kes is still concerned about the fee increases that will have an impact on two groups she is a member of and she is worried that the wording would cause groups to leave without pursuing a partnership with the BCA for reduced rates.
- A review was conducted because our rates were significantly lower than similar halls in the city and there were a lot of non-hamlet groups taking advantage of this, making it difficult for local groups to rent the hall. Mark will be reconvening the Hall

committee to start the work needed to reopen the hall, hire a new coordinator and consult with our regular users on the best path forward for each of them.

- The committee will consist of Brent Lawrie, Lisa Margeson, Mark Lister and Barbara Whittaker with input from Auramarina Sawyer, Kendra Brett and regular users.

#### 15. President Updates (Mark Lister)

- As was done last year, the July and August meetings will be limited to one hour board updates and no board votes.
- The City asked us to clear out our containers at the Arena, but it is not clear why. Brent and Mark are following up.
- A Park attendant has been hired – the same person as previous years.
- Director liability insurance has been renewed as has our regular coverage through the City. We are working with new city provider on some details regarding extra fees.
- The sugarbush funding at Just Food, which was endorsed by the BCA, was approved.
- The BCA made a donation to the Glen Ogilvie school a few years ago for buddy benches and a garden, but not all funds were used. The school is looking for permission to use funds for alternate purposes. Mark to circulate the request for an electronic board vote and he is asking board members with children at this school to abstain from voting.
- Don Kelly has resigned as Cancer Chase chair. This years event was cancelled due to Covid as he was unable to obtain permits from the NCC and City in a timely manner and there was a lot of uncertainty over future event restrictions.

#### 16. Adjournment at 9:55pm (Next meeting will be a board update only July 15 2021, 7:30pm)

## Attendees

Mark Lister  
Brent Lawrie  
Lisa Margeson  
Lynn Lefevre  
Don Kelly  
Nina Ryan  
Barbara Whittaker  
Kiel Dixon  
Miriam Hampson  
Patrick Phillips  
Daniel Gosson  
Maureen Forsythe  
Kendra Brett

Tracy Scott  
Jason Wegner  
Laura Dudas  
Chelsey Wynne  
Sharon Kes  
Jaclyn O'Shaughnessy  
Sarah Morgan-White  
Paul Cardegna

## **BCA Board**

### **Executive**

President: Mark Lister

Vice President: Brent Lawrie

Secretary: Lynn Lefevre

Treasurer: Lisa Margeson

### **Director Portfolio's**

Environment: Devon Ellis and Miriam Hampson

Beautification: Miriam Hampson with assistance from Kiel Dixon

Parks: Kiel Dixon

City Liaison: Kiel Dixon

Rinks: Mark Lister with assistance from Brent Lawrie

Communications: Nina Ryan, Daniel Gosson, Patrick Phillips and Barbara Whittaker

Community Relations: Vacant

Website: Temporarily managed by Satinder Sahota and Lynn Lefevre

Transportation: Don Kelly with assistance from Dave Garand

Community Safety: Don Kelly

Youth: Maureen Forsythe with assistance from Barbara Whittaker and Nina Ryan

Membership: Satinder Sahota

Seniors: Don Kelly with assistance from Jessica Faure, Maureen Forsythe and Barbara Whittaker.

Facilities and Operations: Brent Lawrie with assistance from Kiel Dixon

Volunteer Management: Mark Lister with assistance from Devon Ellis and Brent Lawrie

### **Committee Chairs**

BANAR: Kendra Brett

Community Hall: Vacant

### **Events**

Fun Fair: Ian Chamberland

Canada Day: Tracy Wilson & Jason Wegner

Cancer Chase: Vacant

Hockey Day: Mark Lister

Pot Luck Dinners: Vacant while hall is closed

Santa's Pancake Breakfast: Tracy Wilson & Jason Wegner

Volunteer Appreciation: Mark Lister

Spring/Fall Cleanup: Lee Stach

Seniors Information Event: Don Kelly

Bike Rodeo: Dave Garand