

**Blackburn Community Association**  
**Meeting Minutes**  
**February 18, 2021 7:30 pm**

1. Call to order at 7:30pm
2. Approval of Agenda
3. Minutes from previous meetings
  - Motion to approve the minutes from January 21, 2020 by Lisa Margeson. Seconded by Kendra Brett. Approved
4. Councillor Update (Laura Dudas)
  - Ottawa Official Plan – The official plan is focused on overall zoning and how we move within and between communities and it ties together other plans, such as the Transportation master plan. The previous plan is out of date and is mandated by the Province to be refreshed. The city has held many consultations over the past 2 years and the Draft Plan includes the results from the consultations as well as the need to accommodate anticipated growth. The City will need updated zoning to accommodate growth, while respecting character of existing communities. Key areas of the plan include transit-oriented development, a mix of housing to accommodate a variety of needs, protection of agricultural land and controlled growth where it makes the most sense. The emphasis is on encouraging transit/cycling and transit-oriented development but roads are still part of the plan, including roads to accommodate all modes including buses, bikes, cars and other methods of transportation. There is sufficient undeveloped land in the old plan to accommodate Orleans development for the next 2 decades. The next public consultation is on February 23 and the final plan will be tabled for council vote in the fall. Once approved by Council, the plan needs to be reviewed and approved by Province.
  - The Splashpad is on track for fall completion. Trees that were removed from the area around the pad were not healthy. We need to followup on locations where new trees will be planted as replacements as it is not clear on the plan.
  - The Innes Road resurfacing will ensure that there is always a lane open and no disruption during rush hour. Much of the work will be completed overnight, which means residents at the West end of the Hamlet could be impacted by the noise.
  - The presentation of the development proposal on Innes to the planning committee was delayed until March. The three storey residential proposal to develop the property next to the daycare at Innes/Clearoux is working its way through committee. The Clearoux Kemp property has a significant drainage issue which will need to be addressed as part of the development plan when it is submitted. The property across from good Sheppard is also being redeveloped, but no plans have been submitted.

5. BCA Financial update (Lisa Margeson)

- Expenditures for the past month included rink maintenance & BANAR printing.
- Income included the City grant for rinks, \$50 for memberships and BANAR advertising.
- The BANAR expense/receipt process is working well.
- The annual funding request has been submitted to Ottawa. Amount will be reduced due to limited activities this year.
- The 2020 Financial assessment is underway and should be finalized soon. Reminder that we will need to post the results 3 weeks before our AGM.
- Our Bookkeeper submitted the application for a public service body rebate. We're normally exempt from applying due to income from the Hall rentals, but since our 2021 revenue was below the threshold, we should be eligible for a \$2323.40 rebate.

6. AGM Voting & Moderation (Lynn Lefevre)

- We need to consider how we will be conducting our AGM and associated voting. Satinder and Lynn to research options that allow BCA members to vote anonymously.
- Once a voting platform has been selected, we will need to designate someone to act as meeting and voting moderator (cannot be done by anyone who is running for a board seat). Possible options include Kevin, Ben or Kendra.
- Once a moderator has been selected, we will need to run a test before the AGM.

7. Website Update (Mark Lister)

- Patrick was unable to attend. The final package has not been delivered by the teacher due to conflicting schedules.
- The Funfair website rebuild is underway. Mark and Lynn have provided feedback on some changes that are needed. The final result will be updated once the main BCA website look and feel has been determined.

8. Picnic Tables (Mark Lister)

- The City has approved two additional picnic tables for the splashpad. The plan was to place them under new trees that will be planted to replace the ones that were removed. We are waiting for a response from the City on the final location for the tables and whether there will be trees or not.

#### 9. Neighborhood Watch (Don Kelly)

- A request will be submitted to the Neighbourhood watch business owner committee in order to add two streets as official participants in Neighbourhood watch.
- We are still having a challenge for Street Captains reaching the 50% of residents needed to add a street to the official list – especially the streets with over 50 homes – especially since the program recommendation Captains should have a maximum of 25 homes. Don has talked to other associations and they are all struggling to meet the 50% minimum.
- Don is still working on permission to break large streets into smaller sections that could be approved individually.
- Don will be holding a zoom meeting next week with the 24 captains.
- Interest is also dropping now that people have moved on from last years home invasions.

#### 10. Seniors (Don Kelly)

- Don spoke with a contact at Bruyere who could offer a framework for a seniors exercise program after the Hall has opened. The BCA would need to organize it and pay for a trainer to run the sessions.
- Don has posted an article in the BANAR in order to create a committee who could determine the needs of Hamlet Seniors.
- A retirement councillor at Bearbrook is looking to do a Zoom community presentation about the Bearbrook home.
- The Eastern Ontario Resource Centre is looking to determine if communities are being well served during the pandemic, but it is not clear if any of the categories fit under Seniors.

#### 11. Community Safety projects (Don Kelly)

- Don reached out to the Safer Roads Ottawa program which includes bicycle and pedestrian safety. Don is mainly interested in pedestrians while Dave is interested in Cycling. He is hoping to deploy permanent slow down for us / stop for us signs once we determine the best locations.
- Don reviewed the recommendations from the BCA 2017 community walk audit and found that most of the recommendations were completed. He is using it as a base for our submission to the winter maintenance review.
- The NCC forest property between the bypass and Glen Park needs to be cleaned up as there is a lot of dead brush and trees. Ottawa Parks and Forestry are responsible for who maintain this land and are looking for permission from NCC to work on it.

12. Environment Update (Kendra Brett)

- Students are looking for community service hours, but due to the lack of events, they are finding it difficult to complete the hours they need to graduate. In the past our, community cleanup has provided an opportunity to gain volunteer hours. Lee Stach would be interested in helping to organize a spring cleanup, but needs help as she cannot participate in person. If we are going to hold it, need to determine the date and details so it can be published in the next BANAR (March 18 Deadline).

13. BANAR (Kendra Brett)

- She is having a challenge finding content due to the limited number of events in the community. This trend is expected as long as there are restrictions on events and gatherings. She is looking for ideas and help determining what we can include in the next edition.
- One option is a community contest, but that will require someone to organize it.

14. Adjournment at 9:10pm (Next meeting March 18, 2021, 7:30pm, AGM on March 25).

## **Attendees**

Mark Lister  
Brent Lawrie  
Lisa Margeson  
Lynn Lefevre  
Don Kelly  
Kendra Brett  
Nina Ryan  
Satinder Sahota  
Laura Dudas (Innes Ward Councillor)  
Chelsey Wynne (Councillor's office)  
Maureen

## **BCA Board**

### **Executive**

President: Mark Lister

Vice President & Facilities and Operations: Brent Lawrie

Secretary: Lynn Lefevre

Treasurer: Lisa Margeson

Past President: Ali Yassine

### **Director Portfolio's**

Environment: Kendra Brett

Parks & Rinks: Zack Jackson

Communications: Nina Ryan, Dan Gosson, Patrick Phillips

Community Relations: Kiel Dixon

Website: Kevin White

Transportation: and Community Safety: Don Kelly

Youth: Vacant

Membership: Satinder Sahota

### **Committee Chairs**

BANAR: Evelyn Budd

Seniors: Vacant

Beautification: Vacant

Community Hall: Auramarina Sawyer

### **Events**

Fun Fair: Ian Chamberland

Canada Day: Tracy Wilson & Jason Wegner

Cancer Chase: Don Kelly

Hockey Day: Mark Lister & Zack Jackson

Pot Luck Dinners: Auramarina Sawyer

Santa's Pancake Breakfast: Tracy Wilson & Jason Wegner

Volunteer Appreciation: Mark Lister

Spring Cleanup: Kendra Brett

Seniors Information Event: Vacant

Bike Rodeo: Dave Garand