

**Blackburn Community Association**  
**Meeting Minutes**  
**October 17, 2019 7:30 pm**  
**Community Hall**

1. Call to order at 7:32pm
2. Approval of Agenda
3. Minutes from previous meetings
  - September 19, 2019
  - Motion to approve Lisa Margeson. Seconded Kiel Dixon. Approved.
4. Innes Ward Councillor Update (Laura Dudas)
  - Councillor has submitted an Inquiry to Ottawa staff regarding the reliability of bus service as the changes post LRT has decreased service and on-time performance on many routes in the ward.
  - Councillor is hosting various activities:
    - The official plan consultation that was held earlier today.
    - A Budget consultation on October 26.
    - A Pumpkin Walk on November 1<sup>st</sup>, where people bring their post Halloween pumpkins and light them up along a path.
    - A community skate on December 15 in the Blackburn Arena.
  - The expansion of the Blackburn Arena will impact a number of areas including the storage areas used by BCA and local sports teams, hall parking, the Funfair and Canada Day. Discussions on how to mitigate the impact are ongoing.
  - A question was asked if it would be helpful to setup a google form on the BCA website to collect OC Transpo feedback or if we should we continue to encourage people to contact councillor directly. The councillor is open to either option and it is up to the BCA board to decide if the data would be useful. It was agreed that Dave Garand (transportation) would work with Kevin White (Web Admin) to set up the form as it would be advantageous for the BCA to understand what our community needs are.
5. Budget & CRA Update (Lisa Margeson)
  - A budget update was circulated to the Directors earlier in the day. Board members should review this and contact the Treasurer with any questions or concerns.

- Canada Day totals (revenue minus expenses) came in \$1,500 under the assigned budget.
- The Directors and Committees need to prepare their 2020 budget proposals for discussion at a budget meeting to be held in November or December so that the 2020 budget can be presented at the BCA Annual Meeting January and approved by the Board in February.
- Mark Lister is working through the Corporate returns that need to be filed and is close to finishing. The Penalty for late filing is up to \$2500 per year plus interest. We will be asking for CRA to waive the fees to reduce the impact on our reserves. GST filings will start next year and will impact all BCA activities.

#### 6. BCA Board Structure/Bylaws

- A motion was made by Mark Lister that the Blackburn Community Association board structure be updated and presented to the BCA membership for approval at the November Special Meeting with the following positions:
  - President
  - Vice-President
  - Treasurer
  - Secretary
  - Environment
  - Transportation
  - Safety
  - Youth
  - Parks
  - Rinks
  - Membership
  - Website
  - Social (which is accountable for all BCA Events)
  - Community Relations (which includes Communications and BANAR)
  - Seniors
- The motion was seconded by Ian Chamberland and approved with one abstention.

#### 7. Beautification (Ian Chamberland)

- Our proposal to the city for the BCA to have picnic tables built for Blackburn Park was rejected as they do not meet city standards. The City does have a program that will fund 50% of the cost of new tables which we will pursue.

#### 8. Rinks and Storage bunkers (Mark Lister)

- The City has agreed to build one storage bunker for snow removal equipment this year and the other two next year.
- Instead of paying volunteers to be rink monitors, we are looking at paying a community group.
- Snow clearing bids are being evaluated.

9. New Action Seniors Committee (Melissa Cinquino, Heather Meunier, Bruno Gamache)
  - Their goal is to create an information event in the community hall early next year. which includes businesses, resources, clubs and speakers, BCA membership table, prizes, music and more.
  - There is \$1,000 allocated to the Seniors Action Committee for this year if they wish to organize smaller activities in November/December.
10. Note of Thanks (Satinder Sahota)
  - A card was included in a recent membership renewal: Thanks for all the hard work the Association does on our behalf.
11. Bike Repair Stand (Dave Garand)
  - The bike repair stand is still a go but is moving extremely slow. Dave will have more implementation details tomorrow. At that point I will follow up with an update. As for location, the city would prefer that the stand it's placed close to the metal statue at the corner of Innes and Bearbrook.
12. Cancer Chase (Don Kelly)
  - The Cancer Chase event went well. We raised over \$11,000 that has been given to the Ottawa Hospital. Don hopes to give Lisa the Financial Statement next week. We had 123 participants and a good cadre of volunteers. Don has volunteered to look after the 2020 Cancer Chase.
13. Adjournment (Next meeting November 21, 2019, 7:30pm in the Community Hall)

## **Attendees**

Ali Yassine  
Chelsey Wynne  
Lisa Margeson  
Lynn Lefevre  
Ian Chamberland  
Kendra Brett  
Kevin White  
Kiel Dixon  
Mark Lister  
Satinder Sahota  
Evelyn Budd  
Melissa Cinquino  
Heather Meunier  
Bruno Gamache  
Laura Dudas

## **BCA Board**

President: Ali Yassine

Vice President: Chelsey Wynne

Secretary: Lynn Lefevre

Treasurer: Lisa Margeson

Parks: Ali Yassine

Rinks: Mark Lister

Membership: Satinder Sahota

Website: Kevin White

Community Safety: Don Kelly

Social: Ian Chamberland

Community Communications: Kiel Dixon

Environment: Kendra Brett

Education and Youth: Vacant

Community Relations: Vacant

## **Standing Committees**

Senior Action Committee: Melissa Cinquino

Community Beautification: Vacant

Splashpad: Ian Chamberland

Transportation: Dave Garand

## **Operational Groups**

Banar: Evelyn Budd

Fun Fair: Ian Chamberland

Canada Day: Vacant

Community Hall: Auramarina Sawyer

Cancer Chase: Don Kelly