

Blackburn Community Association
Meeting Minutes
May 16, 2019 7:00 pm
Blackburn Community Hall

1. Call to order 7:10hrs
2. Approval of Agenda
3. Community Policing (Constable Marc Leroux)
 - Contact info 613-226-1222 ext 3575 lerouxm@ottawapolice.ca.
 - East division covered by Marc and 2 other officers. 10 total across Ottawa.
 - Partnership between community members and police.
 - Report suspicious behavior. Note details clothing, foot/bike/car, location and direction.
 - Emergency 911. Non emergency in progress (ie suspicious behaviour) 613-236-1222 x 7502
 - Report crime 613-236-1222 x 7300 or ottawapolice.ca. If you do not report crimes, police will focus resources on areas that are reporting them. This includes traffic violations.
 - Ottawa Police have an app!
 - Fact: biggest crime stat is theft from vehicle. Downtown usually involves damage to get into car. Suburbs is more crime of opportunity (unlocked doors). Recommend that you do not keep insurance/registration or other docs in your car that have your home address on them (carry them with you). If not using garage door opener, store it in a safe place, not in the car.
 - Marc to provide copy of key slides so we can distribute info to community as well as send us some magnets to hand out at funfair.
4. Minutes from previous meetings
 - March 21, 2019
 - April 18, 2019
 - Motion to approve Ali Yassine. Seconded Kiel Dixon. Approved.
5. Budget & CRA Update (Lisa Margeson)
 - Sent request for interpretation to CRA regarding our revenue calculations – do we include contribution from City?
 - Since revenue from Hall and Banar totals more than \$30k, we are already above the line obligating us to collect GST.
 - Also affects revenue collected by Funfair.
 - Membership is only exempt from GST if no benefit.

6. Membership Year (Satinder Sahota).
 - It is proposed that the BCA annual membership period of January 1st to December 31st be changed to July 1st to June 30th of each year, effective immediately. All memberships that currently expire on December 31, 2019 would be extended to expire on June 30, 2020.
 - Motion to approve Satinder Sahota. Seconded Kiel Dixon. Approved.

7. Participaction Community Better Challenge (Erika Coghill)
 - Mandate to encourage Canadians to be more active.
 - Download app that counts activity minutes from May 31 to June 16.
 - Activity for people who do not want to use app can be logged on the website.
 - The totals are tracked for each community (Municipality/City) and the most active community wins \$150k towards activity initiatives.
 - There are also Regional and individual prizes.
 - Participaction will be presenting at Funfair before/during/after the Funrun.
 - Share the word far and wide!

8. Mailing Lists (Lynn Lefevre/Kevin White)
 - We can only use blackburnhamlet.ca email addresses with new email lists.
 - Need to move away from our own personal accounts and the old google groups lists.
 - Kevin will be disabling the old lists but the existing content will be saved.
 - We need to verify that website and Banar show the BCA Email addresses.

9. Bike Rodeo Summary (Dave Garand)
 - The Rodeo was held on May 4 and run by the Ottawa Safety Council.
 - Despite a late start in planning and advertising the event, there were 65 participants. The event was advertised across Innes ward, which helped boost attendance.
 - The vent was well run and received really positive feedback.
 - Total cost was \$300, which included re-usable signs.
 - A Fall session is under consideration and would like to include safety giveaways such as free bells for those who did not have one.

10. Emergency Preparedness (Dave Garand)
 - Ian and Dave discussing the need for a team/plan/strategy for dealing with emergencies such as major gas/water/power outages.
 - We have the hall as a resource (assuming it is not affected by the emergency) and good community reach via our Facebook and Twitter accounts as well as our email list. Official communication would still be managed through our Councillors office.

- The concept would be to open hall as an initial response until city services take over the emergency coordination with BCA providing services as/when required.

11. Friends of Mer Bleue Representative (Ali Yassine)

- Lisa Margeson attended the meeting yesterday and has agreed to be representative.
- The group meets 2 to 3 times a year.
- Funds are distributed to associations in the area of the Navan Road Landfill, although BCA has not received any as we have our own reserves.
- They have very strict guidelines for funding grants that must provide long term community services that do not currently exist.

12. Communications (Kiel Dixon)

- Looking to build a form for standardizing requests for event communication to make it more consistent across all events.
- Kevin can setup an online google form that generates a formatted email to Kiel as well as the Webadmin so the website event calendar can also be updated.
- Kiel will start using the email blast for sending advance notices about events when requested by the event organizer.
- Satinder Sahota will stop actively managing facebook by end of the month. She is our most active monitor and Chelsey helps when she can. Satinder will be posting a message on the facebook looking for help supporting the group. Will forward the results to Ali Yassine.

13. Bylaw Review (Chelsey Wynne)

- Focus will be the default Ontario bylaw with additional guidance from operational documents.

14. BANAR (Evelyn Budd)

- Evelyn is retiring from the BANAR early next year.
- We will discuss plan to recruit a replacement at the June meeting.

15. Canada Day (Ian Chamberland)

- Fireworks contractor has been hired.
- There will be outdoor concerts from 6pm to midnight with at least two different bands.
- During the day there will be Volleyball and a BBQ.
- Volunteers to support fireworks perimeter.
- Looking for a team with SmartServe certification to serve the beer.

16. Funfair

- Funfair parade – BCA participation to be decided via email.
- Environment will not have a table at funfair due to lack of available volunteers.

17. Adjournment (Next meeting June 20, 2019, 7:00pm in the Library)

Attendees

Ali Yassine
Chelsey Wynne
Lisa Margeson
Lynn Lefevre
Kendra Brett
Satinder Sahota
Kiel Dixon
Don Kelly
Mark Lister
Ian Chamberland
Kevin White
Dave Garand
Evelyn Budd
Erika Coghill
Nina Ryan
Fred Prentice
Evan and Elizabeth Joseph

Environment Committee Report

Spring clean up was a huge success:

-Held on our rain day, Sunday April 28th, and we still had 180 volunteers show up to help clean the neighborhood, and to help run the BBQ for the volunteers

-Collected around 200 bags of garbage, and 20 bags of recycling

-Special thanks to all our sponsors for the event including local Blackburn businesses: Tim Hortons; Spanish-2-Go; Vie Esthetic Studio; and Perfectly Fit; and from other Ottawa businesses: 9Round - Orleans West; Flying Squirrel; The Ottawa Champions; The Ottawa Outlaws, Terra20; and Giant Tiger.

-A huge thank you to everyone who helped make this event such a great success

What the Tree Team has been up to.

(1) we have a meeting with the City on May 23rd to look at potential sites for city tree planting. Once the plans are finalized, mid-summer, I will let you know. I have 3 tree team volunteers attending that meeting with me.

(2) Erika and Sarah attended Evergreen training for greening school yards. Erika is leading the greening of the Good Shepherd School. We are meeting with the principal and a teacher on Thursday night to go over the plan, potential location for trees etc. We will be seeking a letter of support from the BCA. The Tennis Club has indicated it will water the City trees that were planted near its parking area last year and whatever trees Good Shepherd plants near the trail (near the tennis club).

(3) the Tree Team has been promoting the City of Ottawa trees in trust program by delivering flyers to the homes on Bearbrook Road to encourage them to participate. 50% of Bearbrook has been flyered and the balance should be done by the weekend.

(4) the Tree team has an email address (treeteam@blackburnhamlet.ca) and a facebook page @BHTreeTeam

(5) we met with Chapel Hill North to see to what extent we can work together. They are interested in our interpretive trails project - and see it as a good opportunity to connect our trails. We need to plan a date to walk the trails to see how/where they connect and walkability.

(6) We met with Pierre Blin of Earth Path to support him in their application for the TD Trees grant which could see between 150-450 trees planted in the Hamlet. We suggested several locations and are waiting to hear back on his proposal.

(7) I attended the council meeting for Ste Marie and indicated the opportunity through the school yard grant program to plant trees in their school yard. They are very excited and want to go ahead with such a project. This project would likely start in September for us.

Greening up the BCA

-Erika has worked to reduce the environmental impact of the FunRun at the Fun Fair, by using biodegradable cups, and trying to reduce the amount of single use plastics

-we'd like to encourage all events to try to limit their plastic use

BCA Board

President: Ali Yassine

Vice President: Chelsey Wynne

Secretary: Lynn Lefevre

Treasurer: Lisa Margeson

Parks: Ali Yassine

Rinks: Mark Lister

Membership: Satinder Sahota

Website: Kevin White

Community Safety: Don Kelly

Social: Ian Chamberland

Education and Youth: Kathleen Parisien

Community Relations: Vacant

Community Communications: Kiel Dixon

Environment: Kendra Brett

Standing Committees

Senior Action Committee: Beverly McGrath

Community Beautification:

Splashpad: Ian Chamberland

Transportation: Dave Garand

Operational Groups

Banar: Evelyn Budd

Fun Fair: Brent Lawrie

Community Hall: Auramarina Sawyer

Cancer Chase Lee Stach & Don Kelly