

Blackburn Community Association
Annual General Meeting Agenda
January 18, 2018,
7 p.m. Blackburn Community Hall

- Call to order (agenda amended to remove MP and MPP reports until February meeting)
Moved – Conrad Laplante. Seconded by Jeff Miller
- Minutes from November meeting – Motion by Chelsea Wynne 2nd by Ian Chamberland
- Results of Community Beautification Public Meetings and next steps - Community Beautification Standing Committee
 - Linda - 3 public meetings held April, Nov and Dec.
 - approx. 20,000 expected to be spent of BCA moneys so far. Possible additional funding and sponsorship may be required. Amica has agreed to cover additional costs.
 - Amica agreed to maintain the flowers and gardens that are being donated.
 - Planning for the next corner starting to begin.
 - Lafarge donating some rocks to add to the future projects.
 - Additional Committee members are welcome to attend the upcoming meeting (action required: meeting date and time needs to be posted)
- Update on Splashpad grant request – Splashpad Standing Committee
 - Earliest build 2019
 - Location recommendation so far that the park by the community hall
 - Applying for a major capital project with the city. The city will match the BCA 100,000 contribution, plus the 100,000 from Jody Mitics office.
 - Funds from the BCA have been earmarked towards this project but no commitment until grant approval and more steps forward have been made.
- Revised BCA Constitution and Bylaws – Vice-President **(Action required: needs to be reviewed by newly elected board for future approval)** Motion for board to create a procedure committee to examine the updated by-laws, funding approval process, and present this at the upcoming 2018 AGM. **(Action: Committee to be formed. Ian Chamberland willing to head this team)**
- Tennis Club – request for funding.
 - Andrew Some courts need resurfacing. Cost 10-12 thousand per court. 4 of the 6 are needed. Patching is not an option at this point. Safety and excessive wear due to weather conditions will make the damage much worse.
 - 12000 from Jody Mitics Office.
 - 300plus annual members
 - **(ACTION required: More information requested. Final presentation and decision to be made at the February 2018)**
- Treasurer’s annual report and introduction of the proposed 2018 budget **(Action required: seeking approval)** Motion to approve amended budget. Belinda Joy. 2nd by Conrad laplante. Passed
- President’s annual report. (see attached)

- Councillor's report
 - Paramedic service at the Community Hall. Well attended and will hopefully be an annual event.
 - Speed board to be put up on North park dr. based on many requests from community members
 - Free skate February 14th at the Blackburn Arena
 - Free March 31st. Easter event
- Director's annual reports – All directors * (some found attached)
 - VP –
 - Park and Rinks – Keep seeking this position. Pulling the year together so far with some volunteers but no lead for this team yet.
 - Membership – New Cards created to reflect new annual renewal practice of Jan-Dec membership year.
 - Website
 - Safety
 - Social (Canada Day) –
 - Youth and Education – *
 - Community Relations/Communications – Community Relations
- Standing Committee annual reports
 - Environment/Transportation Committee *
 - Seniors Action Committee *
 - Community Beautification Committee *
 - Cancer Chase Chair *
- Operational groups – annual reports
 - BANAR
 - Fun Fair
 - Cancer Chase
- Elections of all BCA Board of Directors positions – Returning Officer
 - President – Laura Dudas
 - Vice-President - Ali Yassine
 - Treasurer – Lisa Margeson (training by Al Ross still being provided)
 - Secretary – Lynn Lefevre
 - Park and Rinks - Vacant
 - Membership – Satinder Sahota
 - Website – Kaitlyn Demasi
 - Environment and Transportation Committee - Kendra Brett
 - Safety/Social(Canada day)– Ian Chamberland
 - Youth and Education – Belinda Joy
 - Community Relations/Communications – Chelsey Wynne

- Appointments or Acknowledgement of Duties by Board of Directors:
 - BANAR – Evelyn Budd
 - Fun Fair – Brent Lawrie
 - Cancer Chase - Vacant
 - Community Hall – Auramarina Sawyer

- Adjournment (Next meeting February 15, 2017, 7:30 p.m. at the community hall)

AGM Reports –

Councillors Report – Jody Mitic (presented by Tammy)

Awaiting the BCA's ask for Councillor's offer of \$300 sponsorship (the "email ask" was due January 16th, per email to Laura on Jan. 9th)

On January 13th, I was pleased to partner with Ottawa Community Paramedics to host a free Influenza Vaccination and Wellness Clinic at the Blackburn Community Hall

There will be a speed board installed on Northpark in the Spring based on a lot of requests—location tbd

Reminder to BCA: Major Capital Partnership funding application (for splashpad) deadline is March 1st

Don't forget about my 4th Annual Free Family Day Skate on Monday, February 19th at the Blackburn Arena from 1:00-3:00 p.m. Come for a skate and free refreshments

Save the date for a free Easter event I will be hosting on Sat. March 31st—details coming soon

Ward office Friday's continues to be very popular with residents

I look forward to continuing to work hard for residents in 2018

Presidents Report –Laura Dudas

In 2017, the Blackburn Community Association joined other communities across the City in celebrating Canada's 150th anniversary by organizing events and activities that were bigger and better than ever before.

In honour of 2017, the BCA was the leading organization behind Harvest Moon, which brought residents from the east end and across Ottawa together to celebrate the community spirit and the changing of the season with agricultural themed activities.

The event was a partnership of seven community associations and local groups and businesses, including our primary sponsor, Lafarge.

About 3,000 attended the event, which was held on September 9, 2017.

The BCA received a grant of \$8,000 from Ottawa2017 and additional funds were committed by the BCA and local partners.

Also in recognition of 2017, the BCA expanded our annual Fun Fair in June and Canada Day celebrations on July 1.

The BCA continued to run the following events:

- Hockey Day in the Hamlet
- Volunteer Appreciation Dinner
- Santa Pancake Breakfast
- Senior's Information Night
- Community Information Meetings; and,
- Much more...

We continued to support our regular programming, including:

- Fitness programs targeted at seniors
- Bridge Club
- Children's groups, such as Girl Guides and Scouts
- Board game drop-in nights
- Sports programs for children and youth in partnership with Gloucester Recreational Development Organization
- Outdoor rinks in the winter
- Park maintenance in the summer

Additionally, our Committees worked on the following subjects:

- Environment and Transportation
- Seniors outreach
- General community outreach and information via our website, social media, mail outs as required, signage and the BANAR newsletter
- Cancer Chase fundraiser to support cancer research in Ottawa
- Community beautification in partnership with local businesses

The community association will continue to support these committees and the work they do in the community.

The community association continued to administer all bookings at the Blackburn Community Hall, 190 Glen Park Drive.

The Blackburn Community Association actively worked with residents, businesses and local groups to strengthen our community, support its needs and address any issues

Environment Committee

The Environment & Transportation Committee was renamed from the Environment Committee in 2017 following the renaming of the director position to that of Director, Environment and Transportation. Our mandate is to work collectively with residents of Blackburn Hamlet and stakeholders to bring positive environmental change to our community by promoting energy efficiency, waste reduction, protection of green space, sustainable transportation, increasing biodiversity and water protection. Our director stepped down in July 2017 and the position of Director, Environment and Transportation is currently vacant. The Environment and Transportation Committee members are John Balint, Shari Boxall, Angelina Buchar and Sarah Morgan-White. We appreciate your support and involvement in our community.

During 2017 our group organized a bike skills development day, cycle recycle, valentine's day craft event, spring cleanup, educational booth on water runoff at the Annual fun fair, in addition to providing letters of support for Earth Paths and Just Foods in their applications for funding relating to nature walks in the Hamlet and a food forest. We unfortunately did not host a tree planting event. Other activities we are involved in include writing educational articles for the banar and monitoring and informing BCA and residents, groups, in BH regarding potential impact of the City of Ottawa, and NCC annual budget and long term plans on the Hamlet's environment including mass transit (LRT and buses), active transportation (cycling and walking) and automobile transportation.

For 2018 our group has requested a total of \$1,300 for the following:

\$450: Spring Cleanup (same amount requested last year). Suggested date is April 21st. This event gathers the community for a 1-day spring cleanup event whereby we pick-up trash in Blackburn Hamlet. Donuts/muffins/coffee/tea are served in addition to a bbq at the conclusion of the event. The amount requested covers advertising, gloves, plastic bags as well as food/drinks to thank volunteers. While bags and gloves are provided by the City, we sometimes need to purchase additional sizes, or additional materials (for e.g. we only received medium and large gloves last year, but needed small one for kids). The large portion of this budget is for the bbq.

\$200: Bike Skills Development Day (same amount requested last year). Bicycle skills events that will give youth the opportunity to practice and develop skills. The amount suggested would cover either the costs for advertising, cones, materials to construct stop signs etc. if we host the event or will be used to partner with/support such events in east Ottawa (Orleans, Beacon Hill, Blackburn Hamlet).

\$100: Tree planting (same amount requested last year, however was not used last year). Suggested date is September 22nd. We will partner with the City of Ottawa and Ecology Ottawa to plant some trees in the Hamlet especially as a result of the ravage by the Emerald Ash Borer and other diseases and pests that have affected our urban forest. The amount requested would cover incidental costs associated with this activity such as shovel, trees, and advertising.

\$550: Environmental Education Event (new). We will be hosting an environmental education event on a theme to be determined (some suggestions include: organic foods, waste, pollinators, climate change, sourcing locally). The event would be free of charge for people of all ages. The event would take place at the community hall and potentially also include the soccer field behind and the arena. Activities taking place could include: showcase, speakers, movie, and crafts. The amount requested would cover renting an outdoor tent/arena (if app/rain), advertising, field rental and materials.

BANAR Report 2017 – Evelyn Budd

- Thank you to the fifty-one advertisers who contributed \$20,809.00 towards the production of the BANAR.

- Thank you to the following groups who did the amazing deliveries to the community of Blackburn Hamlet.

- Robert Real and teens - Feb, Sept. November

- Life Christian Academy - June

- Blackburn Ladies Scrimmage Group-April (with support from the Robert Real group)

- Thank you to the many organizers and wordsmiths who submitted articles that celebrated community and offered to organize such amazing activities for the community.

- A very sincere thanks to Laurie Trepanier, and Ray du Plessis who helped proofread the BANAR before I sent it off to the printers. I wish to extend a warm welcome to Millie Taylor who has volunteered to join the proofreading team.

A special thanks to all those on the BCA and beyond in the community who sent in articles, information and updates on what was going to happen as well as what did happen in the community.

Blackburn Hamlet is an amazing community and we should continue to spread the word.

Respectfully submitted

Evelyn Budd

Community hall – Auramarina Sawyer

We have 9 regular group users of the hall.

1. Scrapbooking group J. C.
2. Scrapbooking group S. C.
3. Global Childcare (Play group 2x a week). This fills the hall with young mothers and children.
4. The Quilting Queens
5. Jan's workouts (aerobic exercises & yoga for adults and seniors). This group is in the hall 9x a week.
6. Blackburn Art Group (a group for those wanting to learn about art - mostly seniors who meet every 2nd week).
7. Bridge Club (a club for seniors offered weekly). The hall is full for this group.
8. Frayed Knots
9. A religious group runs classes 1x a week.

We have City employees running aerobics and Yoga classes during the weekdays.

The hall is booked solid every weekend with birthday party events, baby showers, wedding showers etc. The number of people is generally from 40-100. This generates decent revenue.

The Blackburn Hamlet Community Association also promotes the use of the hall for Non-profit groups who are serving the community. We promote this to support our local sports, Scouts, Guides and religious groups. It's wonderful to support the community in this way.

Cancer Chase – Bill Horne

Please convey my sincere thanks to all BCA Directors for the support of Cancer Chase over the past three years or so we have been part of the BCA. Special thanks to Laura, Al, Jeff, Brent, Evelyn, Auramarina who have been especially helpful, and huge huge thanks to Belinda who did such an incredible job on Sponsorship and food in 2017.

Website – Kaitlyn Demasi

Webhosting is up for renewal. No more chasing of calendar items or website items in the upcoming year. Request that people who would like items posted send them in a timely fashion. Funfair support will also continue in 2018

FunFair – Brent Lawrie

Excellent event in 2018. Meetings have begun and many committed volunteers have signed up. Meetings are 3rd Monday of the month at Good Shepherd Church.

